

Poultney Selectboard
Meeting In-Person and via Zoom
Monday, January 15, 2024 – 6:30 pm
Poultney Town Hall

Join Zoom Meeting

<https://us02web.zoom.us/j/83935723883?pwd=QnEvcVVrSkN2OUpCMIFEM0lPTzBjdz09>

Meeting ID: 839 3572 3883 Passcode: 989910
Or Dial: +1 929 205 6099 US Meeting ID: 839 3572 3883 Passcode: 989910

Agenda

- 1) Call Meeting To Order / Pledge of Allegiance
- 2) Adoption of the Agenda
- 3) Approval of Minutes: 12-18-23 and 12-18-23 Special Budget Meeting
- 4) Road Report
- 5) Community Development
- 6) Town Manager's Report
- 7) Transact Any Other Lawful Selectboard Business
-Liquor and Tobacco Licenses – Stewarts' Shops
- 8) Rutland Regional Planning Commission
- 9) Public Comments (limit of 15 minutes)
- 10) Board Orders
- 11) Executive Session
- 12) Adjourn

**Meeting Minutes
Poultney Selectboard**

**Monday, January 15, 2024 – 6:30 PM
Poultney Town Hall**

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Kim Carter, Carol Stierle and Mary Sue Reed. Attending via Zoom members included Nic Stark, Janice B. Edwards, Sean _____, Sarah Pelkey, Ron Kelley, and Karen and Idris Atwood.

Adoption of the Agenda: Mark Teetor made a motion to adopt the Agenda with the addition of discussion of the Poultney Food Shelf being added under Transact Any Other Selectboard Business. Valerie Broughton seconded the motion. Motion passed with all in favor.

Approval of Minutes: Alan-Glen Burnell motion to approve the minutes of 12-18-23 and 12-18-23 Special Budget Meeting. Mark Teetor seconded the motion. Motion passed with all in favor.

Road Report: Paul Donaldson reported that Joel Roberts was unavailable as he was working on winter cleanup this evening.

Community Development: Sarah Pelkey reported the following:

- During the end of December, 2023, she worked on closing out the VOREC grant.
- the MERP Assessments were done on December 18, 2023.
- She is working on year-end reporting.
- She is assisting the PDRC with reporting due to the State at the end of January, 2024.
- She is assessing upcoming grant opportunities.
- She recently visited the Poultney High School in connection with generator grant opportunities.
- She is seeking some Housing Development grants.
- The Merger Study grant was awarded. The Selectboard and the Village Trustees will need to set up some committees.

Town Managers Report:

- Paul Donaldson stated he is working on the Town Report.
- Paul Donaldson presented a Liquor and Tobacco License Application for Stewart's Shop. Mark Teetor made a motion to grant the application. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.
- RFP has been issued for the flood study grant we received.
- Paul Donaldson asked Sarah Pelkey if she wanted to talk about the VOREC application for the Cones Point Store. She stated she was not ready to discuss the same yet.
- Paul Donaldson has advertised the DRB vacancy.

Transact any Other Lawful Selectboard Business: Discussion re: Poultney Food Shelf, and their use of the Stonebridge, and their 501c(3) non-profit status Sheryl Porrier will ask some of the board of the Food Shelf to attend our next meeting.

Sheryl Porrier advised that the Farm-To-Table events will be held on the East Poultney Green on July 20 and August 24, 2024.

Mark Teetor advised that he has spoken with the Castleton Zoning Administrator about possibility of working part-time in Poultney. We will need to wait to see if the budget for that position passes.

Mark Teetor advised that Poultney qualified for Phase 1 of fiber optic build-out of the CUD will commence April, 2024. He stated that each downtown in the CUD will get free Wi-Fi. Paul Donaldson stated the matter should be referred to his attention. Paul Donaldson stated that perhaps Megan Ohl will want to be a part of this as well.

Health Officer: None.

Rutland Regional Planning Commission: Sarah Pelkey stated that the RRPC will be updating its plans in 2026, and are currently seeking public feedback. Mary Sue Reed questioned whether this was what Devon Neary of the RRPC has been advertising on the Front Porch Forum. Sarah Pelkey stated it was.

Discussion re: the Rail Trail Council.

Public Comments on matters (limit of 10 minutes total)

-No further public comments.

Executive Session: None.

Board Orders: Sheryl Porrier made a motion to pay board orders. Valerie Broughton seconded the motion. Motion carried.

Adjournment: Sheryl Porrier made a motion to adjourn the meeting. Alan-Glen Burnell seconded the motion. Motion carried.

s/Paul A. Donaldson