

Poultney Selectboard
Meeting In-Person and via Zoom
Monday, February 12, 2024 – 6:30 pm
Poultney Town Hall

Join Zoom Meeting

<https://us02web.zoom.us/j/83935723883?pwd=QnEvcVVrSkN2OUpCMIFEM0lPTzBjdz09>

Meeting ID: 839 3572 3883 Passcode: 989910

Or Dial: +1 929 205 6099 US Meeting ID: 839 3572 3883 Passcode: 989910

Agenda

- 1) Call Meeting To Order / Pledge of Allegiance
- 2) Adoption of the Agenda
- 3) Approval of Minutes: 01-22-24
- 4) Road Report
- 5) Community Development
- 6) Town Manager's Report
 - Liquor Licenses
 - Building Resilient Infrastructure and Communities 2021 Grant: Rail Trail Bridge study
 - update on walking track damage at Young At Heart (with signs to be ordered)
 - new RCSD Deputy assigned to Poultney
 - unspecified zoning violations
 - new fire truck has been delivered
- 7) Transact Any Other Lawful Selectboard Business
- 8) Rutland Regional Planning Commission
- 9) Public Comments (limit of 15 minutes)
- 10) Board Orders
- 11) Executive Session
- 12) Adjourn

Meeting Minutes

Poultney Selectboard

Monday, February 12, 2024 – 6:30 PM
Poultney Town Hall

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Sarah Pelkey, Carol Stierle, Mary Sue Reed and Jonathan Andrews. Attending via Zoom members included Nic Stark, Karen Atwood and Idris Atwood.

Adoption of the Agenda: Sheryl Porrier made a motion to adopt the Agenda. Mark Teetor seconded the motion. Motion passed with all in favor.

Approval of Minutes: Alan-Glen Burnell motion to approve the minutes of 1-22-24. Valerie Broughton seconded the motion. Motion passed with all in favor.

Road Report: Paul Donaldson reported that Joel Roberts had a conflicting meeting for tonight. The crew continues to plow/salt/sand as needed. We are looking at a culvert project of Route 140 which we will apply for a Class 2 Structures grant. We are also looking at Upper Road to address bank erosion.

Community Development: Sarah Pelkey reported the following:

- She recently attended a meeting at the HUB presented by VHFA regarding housing funding.
- She attended a legislative mixer in Rutland and it appears much recent funding for state-wide projects may be tightening.
- She will be attending VT Recreation Advocacy Day in Montpelier this Friday where she will be presenting VOREC advancements Poultney has made.
- She is supporting the Poultney Chamber of Commerce. The PDRC is taking over the Maple Fest. The Chamber needs to appoint a new board as it risks ceasing.
- We signed a new contract for the website, and we will start building a new website tomorrow.

Town Managers Report:

- Liquor Licenses: Alan-Glen Burnell made a motion to approve the Liquor License renewals for the American Legion, Lake Saint Catherine Country Club, and the two Midway Oil locations. Valerie Broughton seconded the motion. Motion passed with all in favor.
- update on walking track damage at Young At Heart (with signs to be ordered): Paul Donaldson stated that we have identified the person who recently damaged the walking track at the Senior Center. The person has agreed to pay for the repairs. The center is working to secure estimates for the repairs.

- new RCSD Deputy assigned to Poultney: a new Deputy from the RCSD has been assigned to Poultney. Paul Donaldson provided the contact information for the new Deputy with members of the board and Mary Sue Reed.
- unspecified zoning violations: Paul Donaldson is working on a number of alleged zoning violations,
- new fire truck has been delivered
- Merger discussion. Paul Donaldson will request that the Village Board of Trustees to attend the SB Meeting on 2-26-2024.

Transact any Other Lawful Selectboard Business:

- Discussion about generators at the Senior Center, and making that a cooling center.
- Paul Donaldson stated he received one letter of interest to join the DRB from Jonathan Andrews. Sheryl Porrier made a motion to appoint Mr. Andrews to the DRB. Mark Teetor seconded the motion. Motion passed with all in favor.

Health Officer: None.

Rutland Regional Planning Commission: Sarah Pelkey stated that the RRPC meets next Tuesday. At the TAC Meeting on 1-25-24 Ethan from the RRPC presented a tool box for traffic safety.

Public Comments on matters (limit of 10 minutes total)

- Mary Sue Reed asked when the town report will be mailed out. Paul Donaldson stated he hopes to send them out the end of this week. She also asked for the contact info. for the new Deputy, which she as provided with.

Executive Session: At 7:14PM, Alan-Glen Burnell made the following motion: “Pursuant to 1 VSA Section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts were discussed. Valerie Broughton seconded the motion. Motion passed with all in favor. Alan- Glen Burnell further made the following motion: “Pursuant to 1 VSA Section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters.” Valerie Broughton seconded the motion. Motion passed with all in favor. The board entered Executive Session to discuss bids received in connection with the Building Resilient Infrastructure and Communities 2021 Grant: Rail Trail Bridge study. At 7:53PM, Sherly Porrier made a motion to leave Executive Session. Mark Teetor seconded the motion. Motion passed with all in favor. Mark Teetor made a motion to award the BRIC contract to Fitzgerald Environmental Associates. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

Board Orders: Alan-Glen Burnell made a motion to pay board orders. Mark Teetor seconded the motion. Motion carried.

Adjournment: Alan-Glen Burnell made a motion to adjourn the meeting. Sheryl Porrier seconded the motion. Motion carried.

s/Paul A. Donaldson