

Poultney Selectboard  
Meeting In-Person and via Zoom  
**Monday, March 25, 2024 – 6:30 pm**  
Poultney Town Hall

Join Zoom Meeting

<https://us02web.zoom.us/j/83935723883?pwd=QnEvcVVrSkN2OUpCMIFEM0lPTzBjdz09>

Meeting ID: 839 3572 3883      Passcode: 989910  
Or Dial: +1 929 205 6099 US      Meeting ID: 839 3572 3883      Passcode: 989910

Agenda

- 1) Call Meeting To Order / Pledge of Allegiance
- 2) Adoption of the Agenda
- 3) Approval of Minutes: 03-11-24
- 4) Road Report
- 5) Community Development
  - Green Up Day
  - 4th of July Planning
  - Merger Committee Recommendations & Proposed Project Schedule
- 6) Town Manager's Report
  - Liquor Licenses
  - Revised Animal Control Ordinance
  - South Street bridge project (preliminary plans due this week)
- 7) Transact Any Other Lawful Selectboard Business
- 8) Rutland Regional Planning Commission
- 9) Public Comments (limit of 15 minutes)
- 10) Board Orders
- 11) Executive Session
- 12) Adjourn

## **Meeting Minutes**

### **Poultney Selectboard**

**Monday, March 25, 2024 – 6:30 PM**  
**Poultney Town Hall**

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Joel Roberts, Sarah Pelkey, Carol Bunce, Krista Rupe, Annie Daley, Robert Williams, Bonnie Gray, Carol Stierle, Jonathan Andrews, Idris Atwood, Mary Sue Reed, and Mary Jo Teetor. Attending via Zoom members included Nic Stark, Kim Carter, Karen Atwood, Janice B. Edwards and Elizabeth Ayers.

**Adoption of the Agenda:** Mark Teetor made a motion to adopt the Agenda. Valerie Broughton seconded the motion. Motion passed with all in favor.

**Approval of Minutes:** Alan-Glen Burnell made a motion to approve the minutes of 3-11-24. Sheryl Porrier seconded the motion. Motion passed with all in favor.

**Road Report:** Joel Roberts reported the following:

- The crew has replaced a culvert (cross-drain) on Ward Road. They also did some brush cutting and ditching on Ward Road,
- During the last snow storm, one of our trucks got stuck on Lewis Road; we needed two wreckers to get it out. There were no injuries to employees nor damage to the truck.
- The crew had to clean up a significant of roadside trash on Lewis Road.
- We are still waiting for aa quote on crack sealing on Route 140 and Thrall Road.
- Discussion about bicyclists during the recent significant snowstorm, Paul Donaldson stated he believed it was a failure in judgement for the group to bike in the snow, endangering themselves, the vehicular travelling public, and impeding and endangering the highway department in their duties of road clearing.

**Community Development:** Sarah Pelkey reported the following:

- Discussion on Green Up Day ensued.
- On the July 4 activities, she is seeking some volunteers to form a committee to organize events. We tried to secure a vendor for fireworks for July 4, but were unable to; the fireworks display will be on July 5. She explored an alternative display of drones, but that proved to be cost prohibitive.

**Town Managers Report:**

- Mary Jo Teetor presented a proposal of putting together an RFP for a town-wide reappraisal. She stated that the State changed the method of determining when reappraisals would be triggered. She stated that the last time Poultney did a reappraisal was in 2011. She will check with the Town Treasurer how much money is in the reappraisal fund, she guessed the amount to

be about \$160,000. Castleton is currently undergoing a reappraisal which will cost about \$275,000.00. Alan-Glen Burnell made a motion to approve the RFP. Valerie Broughton seconded the motion. Motion passed with all in favor.

-Sarah Pelkey presented to the board discussion on the Merger Study. Members of the Village Board of Trustees were present. The consensus between both boards was to start meeting jointly as a committee and once a consultant is engaged, a working committee, which will include members of the public, will be appointed to assist the consultant. A date was set of 4-4-24 at 6:30PM for the Committee to meet.

-Paul Donaldson presented to the board Liquor Control applications for Shaw's and Toad's Burgers. Sheryl Porrier made a motion to approve the applications. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

-Paul Donaldson stated that the State has finalized the plans for the South Street bridge rehabilitation; which report is supposed to be provided this week.

**Transact any Other Lawful Selectboard Business:** Nothing further.

**Health Officer:** None.

**Rutland Regional Planning Commission:** Sarah Pelkey stated that the RRPC met last week and the TAC meets this Thursday..

**Public Comments on matters (limit of 10 minutes total)**

-Carol Bunce reminded the board to follow the language on the Merger Study that was contained on the Warning that voters had voted on.

-Mary Sue Reed questioned Sarah Pelkey on whether some recent merger votes had failed in other communities. Sarah Pelkey stated that she did not have all the statistics available.

-Mary Jo Teetor questioned whether the prior Merger Study could inform the boards on this issue. Paul Donaldson stated he has never seen the actual study, but only some meeting minutes, and that he believed those would not help in informing the current inquiry.

**Executive Session:** At 8:03PM, Sheryl Porrier made the following motion: "Pursuant to 1 VSA Section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to potential contractual were discussed. Alan-Glen Burnell seconded the motion. Motion passed with all in favor. Ms. Porrier further motioned: "Pursuant to 1 VSA Section 313, I make a motion to enter into Executive Session to discuss contractual matters, to which this public body is or may be a party. Alan-Glen Burnell seconded the motion. Motion passed with all in favor. Ma. Porrier further moved: "Pursuant to 1 VSA Section 313, I make a motion to enter into Executive Session to discuss contractual matters." Alan-Glen Burnell

seconded the motion. Motion passed with all in favor. The board entered into Executive Session. At 8:25PM, Sheryl Porrier made a motion to leave Executive Session. Alan-Glen Burnell seconded the motion. Motion passed with all in favor. No action taken.

**Board Orders:** Mark Teetor made a motion to pay board orders. Alan-Glen Burnell seconded the motion. Motion carried.

**Adjournment:** Alan-Glen Burnell made a motion to adjourn the meeting. Mark Teetor seconded the motion. Motion carried.

s/Paul A. Donaldson