**Meeting Minutes**

**Poultney Selectboard**

**Monday, November 4, 2024 – 6:30 PM**

**Poultney Town Hall**

**Zoom Recording located here:**

[https://us02web.zoom.us/rec/share/LLRY W\_6VhtvGd3CPB3I1j4YUDeqNr0zpUY9rt\_ZdAPayePv2uIs\_sRWfYEv1pvz.LU0FtdEdqM7sAh3T](https://us02web.zoom.us/rec/share/LLRY%20W_6VhtvGd3CPB3I1j4YUDeqNr0zpUY9rt_ZdAPayePv2uIs_sRWfYEv1pvz.LU0FtdEdqM7sAh3T)

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Sarah Pelkey, Mary Sue Reed, and Patty Davenport. Appearing via Zoom included Iphone..

**Adoption of the Agenda:** Valerie Broughton made a motion to adopt the Agenda. Mark Teetor seconded the motion. Motion passed with all in favor.

**Approval of Minutes:** Alan-Glen Burnellmade a motion to approve the minutes of 10-28-24. Sheryl Porrier seconded the motion. Motion passed with all in favor.

**Road Report:**

-Discussion about Lennox Road. Paul Donaldson stated Joel Roberts, himself, and Mike Arnold conducted a recent site visit to access feasibility of putting a turnaround at the top of the road. Joel Roberts doesn’t’ think its feasible. Discussion followed. We will have a private contractor look at the site and give their thoughts on whether we can do something for a turnaround.

-We have not spoken to Oliver Allen or Paul Flanders about the plowing of their road.

-Paul Donaldson has spoken to Richard Hill about discontinuing plowing his driveway, but nothing firm has been decided about the same.

-The crew continues to get ready for winter.

**Community Development:** Sarah Pelkey was unable to attend the meeting.

**Town Managers Report:**

-Discussion about coin drops and oversight of the same. Paul Donaldson currently approves coin drops based on primarily safety/adult supervision. Jeff King stated that at one point the Selectboard limited coin drops to only a few entities. Currently people reach out to the town office. Discussion followed, and the board will further discuss at its next meeting.

-We continue to work with CGR in the merger study.

-In the second meeting of this month Evan Fitzgerald will present to the board alternatives in connection with the BRIC/trestle bridge study.

-The Planning Commission has had its public hearing on the updated Bylaws, and the plan is to have it on the Agenda for the SB meeting on 12-9-2024.

-The board was reminded about a budget meeting for 11-14-2024 at 4:30PM.

**Transact any Other Lawful Selectboard Business:** None.

**Health Officer:**  None.

**Rutland Regional Planning Commission:** No report.

**Public Comments on matters (limit of 10 minutes total):**

-Patty Davenport requested that the board seek financials from different entities that the Town allocates funding to every fiscal year. Jeff King stated that we were about to discuss budgeting, and plan to do the same.

-Mary Sue Reed asked about the status of the highway garage study. Paul Donaldson stated that was one item the board will be discussing in Executive Session tonight. She also asked on the status of the Animal Control Ordinance updates. Jeff King stated this will be put on the 11-25-24 Agenda.

**Executive Session:**

At 7:23PM, Alan-Glen Burnell made the following motions: “Pursuant to 1 VSA Section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts were discussed outside of Executive Session. Valerie Broughton seconded the motion. Motion passed with all in favor. Alan-Glen Burnell further made the following motion: “Pursuant to 1 VSA Section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters. Mark Teetor seconded the motion. Motion passed with all in favor. The board entered Executive Session. At 8:00PM, Valerie Broughton made a motion to leave Executive Session. Alan-Glen Burnell seconded the motion. Motion passed with all in favor. Sheryl Porrier made a motion to engage the architectural firm of VIA, and use ARPA funds in the amount of $9,498.00 to pay them, to assist the Town in assessing 3 sites for the Highway Garage replacement. Mark Teetor seconded the motion. Motion passed with all in favor.

**Board Orders:** None.

**Adjournment:** Alan-Glen Burnell made a motion to adjourn the meeting. Valerie Broughton seconded the motion. Motion carried with all in favor.

s/Paul A. Donaldson