**Meeting Minutes**

**Poultney Selectboard**

**Monday, January 13, 2025 – 6:00 PM**

**Poultney Town Hall**

**Zoom Recording located here:**

<https://us02web.zoom.us/rec/share/jtYG2FuX4a6qbYsm_koifNYGZWRaLrW7lrqERAJlX2yvoB03vERX8JKKYc271MQ.rc9jn8eE6rwEtnGy>

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell, Mark Teetor and Valerie Broughton. Others present included Paul A. Donaldson, Joel Roberts, Steve Betit, Carol Bunce, Mary Sue Reed and Johnathan Andrews.

**Adoption of the Agenda:** Mark Teetor made a motion to adopt the Agenda. Sheryl Porrier seconded the motion. Motion passed with all in favor.

**Approval of Minutes:** Valerie Broughton made a motion to approve the minutes of 12-16-24 and 12-30-2024 Special Meeting. Mark Teetorseconded the motion. Motion passed with all in favor.

**Road Report:** Joel Roberts reported the following:

-We are still waiting for the insurance company to give us a proposed settlement for the damage to our boom mower. Steve Betit urged Joel Roberts to get more aggressive with the carrier. Discussion followed. Total damage is $66,466.15.

-Discussion about replacing the 2021 Dodge. Joel Roberts has two estimates for Fords. The price to purchase an outfitted truck is $155,400. Discussion about what we have in the equipment replacement fund.

-The Town of Wells thanks Poultney for assisting with plowing/sanding while they are short staffed.

-Joel reminded people that the sand we are using is white in color and difficult for people to see.

**Community Development:** Paul Donaldson reported that Sarah Pelkey has been working on closing out grants.

**Town Managers Report:**

-Paul Donaldson reported he is working on the Town Report, and the first draft has to be to the printer by January 24, 2025.

There are some contract and personnel matters that need to be discussed in Executive Session.

**Transact any Other Lawful Selectboard Business:** None.

**Health Officer:**  None.

**Rutland Regional Planning Commission:** No report.

**Public Comments on matters (limit of 10 minutes total):**

-Steve Betit asked if the Town paid to have the building removed from Peter Rowland’s house. Paul Donaldson stated that the board believed it was creating a public health hazard, and worked with the homeowner to find a contractor. The Town guaranteed payment on the contract, and did use $10,000.00 as the first installment pending Mr. Rowland’s money coming through from sale of stocks. We have been reimbursed for that money, and the Town will pay no money for that project.

-Carol Bunce asked how the budget for this fiscal year is holding up. Paul Donaldson stated we are in pretty good shape.

-Johnathan Andrews that Paul Donaldson and Sarah Pelkey for their efforts on the Bylaw updates, including reimbursement from the grant.

-Mary Sue Reed asked about updates on Regenerative Land Holding. Paul Donaldson stated that are going through their Act250 process, and submitting documents. The negotiations on the Tax Stabilization Agreement is on hold while they are in Superior Court appealing their assessment. We did receive some grant assistance from the State with a new program the State started to assist with litigating and appraising the campus.

**Executive Session:**

At 7:11PM, Alan-Glen Burnell made the following motions: “Pursuant to 1 VSA Section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts and personnel matters were discussed outside of Executive Session. Mark Teetor seconded the motion. Motion passed with all in favor. Alan-Glen Burnell further made the following motion: “Pursuant to 1 VSA Section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters and personnel matters. Mark Teetor seconded the motion. Motion passed with all in favor. The board entered Executive Session. At 7:30PM, Alan-Glen Burnell made a motion to leave Executive Session. Valerie Broughton seconded the motion. Motion passed with all in favor.

Sheryl Porrier made a motion to appoint Jeffery Biasuzzi as Zoning Administrator. Valerie Broughton seconded the motion. Motion passed with all in favor, except Mark Teetor who voted against the motion.

Sheryl Porrier made a motion to appoint Paul Donaldson as Alternative Zoning Administrator. Mark Teetor seconded the motion. Motion passed with all in favor.

**Board Orders:** Mark Teetor made a motion to approve the board orders. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

**Adjournment:** Sheryl Porrier made a motion to adjourn the meeting. Mark Teetor seconded the motion. Motion carried with all in favor.

s/Paul A. Donaldson