

**Poultney Board of Selectmen
Meeting
Monday, April 9th, 2012 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 03/26/12
- 3) Public Comments and Concerns:
 - Rob Howland - Wind Power
 - George Miller - Coin Drop for the American Legion
- 4) Road Report
 - FEMA Update
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2012
 - Tax Sale Policy (Continued)
- 6) Transact Any Other Lawful Business: Liquor & Tobacco Licenses
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, April 9, 2012 - 6:30 PM
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Chairman Ed Lewis called the meeting to order. Selectmen present included: Tom Beatty, Jeff King, Frank Fressie and Marli Rupe. Others present included: Jonas Rosenthal, Town Manager and Joe Blair Road Foreman; Rob Howland from Reunion Power and George Miller representing the American Legion.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda. Tom Beatty seconded the motion. Motion carried.

Approval of Minutes: The minutes of 03/26/12 (incomplete) were tabled at this time.

Public Comments and Concerns: Rob Howland distributed the Grandpa's Knob Wind farm Project Summary dated April 2012. He gave an overview of the project and responded to questions from the Board. He estimated that the project was months away from filing any permit to the Public Service Board. No action was requested at this time.

George Miller, from the American Legion, requested permission to conduct a coin drop to benefit the Legion baseball program. The coin drop was successfully conducted in the past. Information pertaining to Coin Drops on State Highways and local roads was distributed and discussed. The issue of new requirements for signage and flaggers to conduct coin drops was discussed. Joe Blair mentioned that he had new information from the last workshop that Highway crew members had attended. He would bring the information into the office for Rosenthal to distribute to George Miller. Rosenthal will look into having the Vermont League of Cities and Towns conduct flagger training for the Fire Department in Poultney. No action taken at this time for the coin drop request.

Road Report: The following was reported:

- 1) Roads are being graded.
- 2) Joe Blair and Jaime Lee completed the bridge and culvert inventory (update). A letter from the Rutland Regional Transportation Planning Council was received acknowledging the completeness of the inventory. New maps will be prepared in the next few weeks. The sign inventory is almost complete.
- 3) The Homeland Security Grant for new radios for three (3) Highway Department trucks and two (2) base stations has been submitted. The total amount of the request was \$ 2,351.
- 4) The Agency of Transportation Class 2 Roadway Grant Program for paving portions of Vermont Route 140 in the amount of \$ 135,000 was submitted. This grant program is based on a formula of a percentage of Class 2 Highways in District # 3.
- 5) The Agency of Transportation Town Highway Structures Grant Program for Bridge # 4 in the amount of \$ 175,000 was submitted. The estimated cost of the recommended bridge repairs was \$ 207,000.
- 6) Copies of the Agency of Transportation's Annual Financial Plan for Town Highway's were submitted to the Board. This form was prepared by Tom Roberts of the AOT and Jonas

Rosenthal. Tom Beatty made a motion to approve and sign the form. Jeff King seconded the motion. Motion carried.

7) Copies of the Annual Certification of Compliance for Town Road and Bridge Standards adopted by the Board on March 28, 2011 were presented for the annual approval. Jeff King made a motion to approve and sign the Certification dated April 9th, 2012. Tom Roberts seconded the motion. Motion carried.

8) Copies of the Roadway Engineering Instructions for Safety Edge Implementation developed by the Vermont Agency of Transportation were distributed. Towns using State Highway Transportation Funds must meet these guidelines for future paving class 2 highway paving projects.

9) The High Risk Rural Roads signage project for East Main Street to Middletown Springs will begin on April 16th.

10) The 2001 Ford 550 is scheduled to be replaced. The Highway Equipment Replacement Fund will be retiring the International tandem dump truck loan in the amount of \$ 22,440 in Fiscal Year 2013. Two more loan payments for the grader (FY 2013 & 2014) will retire the outstanding debt payments (\$ 43,310) from this Fund. Therefore an application to the Office of the State Treasurer Municipal Equipment Loan program will be necessary to purchase a truck to replace the 2001 Ford truck. Prices were solicited. The truck, dump body, plow and hydraulics will cost an estimated \$ 70,195. The Municipal Loan program will loan up to 75 % of the cost of the equipment (which amounts to \$ 52,646). Discussion followed. Jeff King made a motion to approve the loan application to the Office of the Treasurer. Tom Beatty seconded the motion. Motion carried.

Town Manager's Report:

1) Copies of the March Expenditure Reports for the General Government, Highway Department, and the Fire Department were distributed.

2) A re-draft of the Tax Sale Policies was not presented at this time.

3) Information from Efficiency Vermont regarding a revised Incentive Plan for the new Municipal Street Lighting Initiative was distributed. The Town and Village have an undepreciated fixture cost below \$ 100 and therefore qualifies for the program to replace the street lights with new energy efficient LED lights at no cost.

Transact Any Other Lawful Business: Liquor & Tobacco Licenses: The following applications were received:

| <u>Liquor</u> | <u>Tobacco</u> |
|----------------------------|----------------------------|
| Cones Point Miniature Golf | Cones Point Miniature Golf |
| America Legion | |

Frank Fressie made a motion to approve the above mentioned Liquor and Tobacco Licenses. Tom Beatty seconded the motion. Motion carried.

Board Orders: Tom Beatty made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Jeff King made a motion to adjourn the meeting. Marli Rupe seconded the motion. Motion carried. Meeting adjourned. **S/Jonas Rosenthal**

