

**Poultney Board of Selectmen**  
**Meeting**  
**Thursday - December 20, 2012 - 6:30 P.M**  
**Poultney Town Hall**  
**Agenda**

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 12/10/12
- 3) Public Comments and Concerns:
- 4) Road Report
- 5) Town Manager's Report
  - Letters & Communications
  - Budget FY 2013
  - Budget FY 2014
- 6) Transact Any Other Lawful Business
- 7) Board Orders
- 8) Adjourn

**Meeting Minutes**  
**Poultney Board of Selectmen**  
**Thursday, December 20, 2012 - 6:30 PM**  
**Poultney Town Hall**

Chairman Ed Lewis called the meeting to order. Selectmen present included: Tom Beatty and Frank Fressie. Others present included: Jonas Rosenthal, Town Manager; and Joe Blair, Road Foreman.

**Adoption of the Agenda:** Frank Fressie made a motion to adopt the agenda. Tom Beatty seconded the motion. Motion carried.

**Approval of Minutes:** Tom Beatty made a motion to approve the minutes of December 10, 2012. Frank Fressie seconded the motion. Motion carried.

**Public Comments and Concerns:** Rosenthal mentioned that he had submitted the insurance claim of Nancy and Bill Boden regarding a broken windshield to its insurance carrier PACIF.

**Road Report:** The following was reported:

- 1) The State Municipal Equipment Loan application (through the Vermont Treasurer's Office) for the "used" new loader has been approved.
- 2) The old loader has been reassembled and will be sold as is.
- 3) The Dayton Hill Road repairs will begin shortly.
- 4) Rosenthal inspected the mailbox complaint from Jane Allen, a resident of the East Road. Rosenthal reported that he had no problems in reaching the mailbox and no problems have been reported by any mail carrier or the Post Office.
- 5) Three proposals for engineering services for the East Poultney Green and Thrall Road pedestrian bridge project have been reviewed. Proposals for services from DuBois & King, Lamoureux & Dickenson and the Dufresne Group were evaluated by Tom Beatty, Ernie DeMatties and Jonas Rosenthal. Rosenthal commented that all of the engineering firms were capable of performing the services requested of the proposal. The primary difference was the criteria of Knowledge of Project area and Understanding the Scope of Work. The Design Consultant Proposal Evaluation Form tally was unanimous with Lamoureux & Dickenson having the edge in the above mentioned categories. Discussion followed. Tom Beatty made a motion to award the engineering services proposal to Lamoureux & Dickenson. Frank Fressie seconded the motion. Motion carried.
- 6) Copies of the revised Vermont Town Road and Bridge Standards, revised by the agencies of Natural Resources and Transportation dated 12/14/12 were distributed. The thrust of the changes were to address water quality concerns and pollution resulting from gravel road run-off.

**Town Manager's Report:**

- 1) Rosenthal distributed copies of the proposed Library Budget for FY 2014.
- 2) Rosenthal distributed budget information for the Fire Department.
- 3) Rosenthal mentioned that he has a working draft of the FY 2014 budgets except for elected officials. No copies were distributed.
- 4) Copies of the November Financial Reports, prepared by Susan Kasuba, were distributed.
- 5) Copies of the Property Valuation and Review's 2012 Equalization Study and the Certified Equalized Education Property Value (Effective January 1, 2013) were distributed. The Equalized

Education Property Value equals \$ 335,357,000. The Coefficient of Dispersion equals 9.38%. The Common Level of Appraisal equals 95.38%.

6) The Municipal Planning Grant for the review and update of the Town Zoning Ordinance and Subdivision regulations has been approved by the State of Vermont Department of Economic, Housing and Community Development in the amount of \$ 7,084. The Grant agreement will be signed and mailed into the granting agency.

**Transact Any and Other Lawful Business:** None at this time.

**Board Orders:** Frank Fressie made a motion to approve and sign the Board Orders. Tom Beatty seconded the motion. Motion carried.

Tom Beatty made a motion to adjourn the meeting. Frank Fressie seconded the motion. Motion carried.

Meeting adjourned.

**S/Jonas Rosenthal**