

**Poultney Board of Selectmen
Meeting
Monday, July 8th, 2013 - 6:30 P.M.
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 6/24/13
- 3) Public Comments and Concerns: Mark & Kim Flynn
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2013
 - Budget FY 2014
- 6) Transact Any Other Lawful Business: Executive Session Appointment
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
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Chairman Ed Lewis called the meeting to order. Selectmen present included: Tom Beatty, Frank Fressie and Jeff King. Others present included: Jonas Rosenthal, Town Manager; Ron Kelley, Highway Department; and Mark and Kim Flynn. Arriving at a later time in the meeting was Tim Kerber, Fire Chief.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda. Tom Beatty seconded the motion. Motion carried.

Approval of Minutes: Jeff King made a motion to table the minutes of 6/24/13. Tom Beatty seconded the motion. Motion carried.

Public Comments and Concerns: Mark and Kim Flynn presented a letter examining their options of either demolishing the structure at 1204 East Main Street or using it as a training for the Fire Department. The Flynns are looking to rebuild a new structure at the site. Tim Kerber, Fire Chief spoke in support of using the building as a fire training opportunity. Discussion followed. The consensus of the Board was to conduct a site visit before any decision is made.

Road Report: Ron Kelley reported the following:

- 1) Repairs to following roads have been made or will be made as a result of the past storms: Highland Gray, Pond Hill and Pond Hill Ranch Rd, Fenton, Hannon and the Amerio Rd.
- 2) The new mower will be delivered sometime this week.
- 3) Rosenthal will research driveway entrance designs. Tom Roberts from the Agency of Transportation had previously sent information to the Town. Ron Kelley requested that the Town consider establishing a formal design requirement or establish some criteria before issuing a highway access permit.
- 4) Information regarding Children at Play Signs was distributed and discussed.

Town Manager's Report:

- 1) Copies of June Expenditure Reports and a list of accounts payables for the General Government, Highway Department and the Fire Department were distributed. Discussion followed regarding estimated budget balances.
- 2) The concrete pads for the zero sort project are in place.
- 3) The 2013 Summer Recreation programs are going well.
- 4) The Board will need to set a Tax Rate for FY 2014 for the meeting of July 22nd.
- 5) Rosenthal will be meeting with the architect who drafted the preliminary plans for a Library expansion project and Library Trustee Bruce Williams. No date has been given.
- 6) The activities of July 4th went very well without any major problems.
- 7) A letter from the American Legion requesting an increase in its appropriation from \$ 500 to \$ 1,000 citing the increase in their costs for flags and wreaths. Frank Fressie made a motion to approve the request. Jeff King seconded the motion. Motion carried.

Transact Any and Other Lawful Business: Joe Blair had recommended Ron Kelley to be the new acting Road Foreman. Joe Blair would be stepping down as the Road Foreman. Rosenthal agreed with the recommendation and requested the Board appoint Ron Kelley as Road Foreman. Discussion followed regarding appointment. Jeff King made a motion to appoint Ron Kelley as the new Town Highway Road Foremen. Frank Fressie seconded the motion. Motion carried. Pay rates for the position of Highway Road Crew / Equipment Operator will be discussed at a later time.

Board Orders: Tom Beatty made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Frank Fressie made a motion to adjourn the meeting. Jeff King seconded the motion. Motion carried.

Meeting adjourned.

s/Jonas Rosenthal