

**Poultney Board of Selectmen
Meeting**

Monday - August 26, 2013 - 6:30 P.M

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 8/12/13
- 3) Public Comments and Concerns:
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2014
- 6) Transact Any Other Lawful Business
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, August 26, 2013 - 6:30 PM
Poultney Town Hall

Chairman Ed Lewis called the meeting to order. Selectmen present included: Tom Beatty, Frank Fressie and Jeff King. Others present included: Jonas Rosenthal, Town Manager and Ron Kelley Road Foreman.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda adding Executive Session. Tom Beatty seconded the motion. Motion carried.

Approval of Minutes: Jeff King made a motion to approve the minutes 8/12/13. Tom Beatty seconded the motion. Motion carried.

Public Comments and Concerns: None at this time.

Road Report:

- 1) Potholes continue to be filled. Chloride continues to be applied.
- 2) The Dayton Hill road project is almost complete.
- 3) Roadside mowing is complete for now. May consider mowing Route 140 once again.
- 4) Copies of the hazard identification inspection reports for the Highway Department were distributed and discussed. The items in the survey will be discussed with the author of the report and implemented.
- 5) Tom Beatty made a motion to enter into executive session to discuss personnel matters at 6:40 P.M. Jeff King seconded the motion. Motion carried. Jeff King made a motion to leave executive session at 7:10 P.M. Discussion followed regarding two vacancies that will occur for the Highway Department due to retirement. Tom Beatty made a motion to approve a two week training period for new hires to overlap pending retirements of current employees. Jeff King seconded the motion. Motion carried.

Town Manager's Report:

- 1) Rosenthal met with the new property owner Robert Williams, adjoining the Library property and discussed a possible purchase of a small strip of land for a Library expansion project. Rosenthal will locate the survey of the Library and Stewarts property and set up another meeting.
- 2) Zero sort recycling has begun at the Transfer Station.
- 3) The hazard identification survey and recommendations for the Transfer Station will be discussed with the author of the report and will be implemented.
- 4) Copies of the July Financial Report prepared by Susan Kasuba were distributed.

Transact Any and Other Lawful Business: None at this time.

Board Orders: Tom Beatty made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Tom Beatty made a motion to adjourn the meeting. Frank Fressie seconded the motion. Motion carried.

Meeting adjourned.

s/Jonas Rosenthal

**Poultney Board of Selectmen
Meeting**

Monday - September 9, 2013- 6:30 P.M

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 8/26/13
- 3) Public Comments and Concerns:
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2014
- 6) Transact Any Other Lawful Business
- 7) Board Orders
- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, September 9, 2013 - 6:30 PM
Poultney Town Hall

Chairman Ed Lewis called the meeting to order. Selectmen present included: Tom Beatty, Frank Fressie and Jeff King. Others present included: Jonas Rosenthal, Town Manager and Ron Kelley Road Foreman.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda. Tom Beatty seconded the motion. Motion carried.

Approval of Minutes: Tom Beatty made a motion to approve the minutes 8/26/13. Jeff King seconded the motion. Motion carried.

Public Comments and Concerns: Ron Kelley reported that Harry O'Rourke expressed his appreciation for the work done on the Pond Hill Rd.

Road Report:

- 1) The Dayton Hill road project is complete.
- 2) The Pond Hill Ranch Road project should be completed in about two weeks.
- 3) The hazard identification inspection report for the Highway Department and the action items was discussed once again.
- 4) The new driveway entrance to be constructed on the Upper Road by Sam Dunster was discussed. Construction has not begun.
- 5) Several road reclassifications (one off the Hampshire Hollow Rd and one off the Hillside Rd.) were discussed. The Board instructed the Town Manager to contact the Town Attorney to begin the research.
- 6) The line painting for Class 2 roads has been requested.
- 7) The Town will advertize for two Highway Road Crew positions by the 4th week of September. The job description will be reviewed by the Ron Kelley and Jonas Rosenthal.
- 8) The training period for the new hires may not overlap with the current employees depending on the experience for each new hire.
- 9) Jeff King made a motion to enter into executive session to discuss personnel matters at 7:10 P.M. Tom Beatty seconded the motion. Motion carried. Jeff King made a motion to leave executive session at 7:50 P.M. Jeff King made a motion to approve a pay increase of \$. 31 per hour to Richard Ferguson. Tom Beatty seconded the motion. Motion carried.

Town Manager's Report:

- 1) The hazard identification survey and recommendations for the Transfer Station was discussed.
- 2) Rosenthal distributed information about Planet Aid (clothing recycling boxes) to be placed at the Transfer Station. The Board rejected the offer after discussion about the responsibility for the cleanup of the boxes.
- 3) Rebecca Tomaszewski from the Agency of Transportation Contracts and Grants Unit and Pam Sargent, Grants Management Specialist Supervisor conducted audits of three Grant projects. No problems or grant exceptions were noted and they commended the Town on a job well done.

4) An update to the Poultney 20 / 20 Action Teams projects was distributed.

5) The Rutland Economic Development Corporation has requested the Town's support in the amount of \$ 500 to the organization (REDC) from the Town's FY 2015 budget. No action taken at this time.

Transact Any and Other Lawful Business: Carolyn Kinney, Chairperson of the Board of Listers has passed away. The Board and the Town employees expressed their sadness and condolences.

Board Orders: Jeff King made a motion to approve and sign the Board Orders. Tom Beatty seconded the motion. Motion carried.

Tom Beatty made a motion to adjourn the meeting. Jeff King seconded the motion. Motion carried.

Meeting adjourned.

s/Jonas Rosenthal

**Poultney Board of Selectmen
Meeting**

Monday - September 23, 2013- 6:30 P.M

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 9/9/13
- 3) Public Comments and Concerns:
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Budget FY 2014
- 6) Transact Any Other Lawful Business
- 7) Board Orders
- 8) Adjourn