

**Poultney Board of Selectmen
Meeting
Tuesday, October 14, 2014 - 6:30 P.M
or after the Board of Abatement Hearings
Town then Village
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 09/22/14
- 3) Public Comments and Concerns:
- 4) Village Board of Trustees to discuss mutual aid services and cooperation:
 - Continue or discontinue
- 5) Road Report
- 6) Library Board of Trustees - Library Project
- 7) Town Manager's Report
 - Letters & Communications
 - Budget FY 2015
- 8) Transact Any Other Lawful Business:
- 9) Board Orders
- 10) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Tuesday, October 14, 2014 - 6:30 PM
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Poultney Town Hall

Chairman Ed Lewis called the meeting to order. Selectmen present included: Jeff King, Frank Fressie and Tom Beatty. Others present included: Jonas Rosenthal, Town Manager; Road Foreman, Ron Kelley; Village Trustees Joe DeBonis, Jr., Joanne Sweeney, Paul Donaldson, Gerri Harrison and Deb McMurry. Arriving at a later time in the meeting: Bruce Williams, Library Trustee and Rebecca Cook, Library Director.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda as printed. Tom Beattie seconded the motion. Motion carried.

Approval of Minutes: Frank Fressie made a motion to approve the meeting minutes of 09/22/14. Tom Beattie seconded the motion. Motion carried.

Public Comments and Concerns: None at this time.

Village Board of Trustees to discuss mutual aid services and cooperation: Continue or Discontinue: Rosenthal provided a brief background leading to the joint meeting. Joanne Sweeney mentioned that since there were two distinctive Boards, two separate municipalities with two distinctive tax bases and budgets, that the present practice of sharing / providing highway services was in her opinion not legal referring to Title 19, Chapter 3 Section 312: Use of Funds; Unexpended Balances. The information was provided by the VT League of Cities and Towns. Discussion of the past and current practices of billing for services and exchanging services followed. Rosenthal and Highway Road Foreman Ron Kelley gave an overview of the current practice that was similar with the Towns of Castleton and Wells. The consensus of the Town Board that they did not object to the current practice. The majority of the Village Trustees, did not object with the current practice of providing and receiving services with the exception of Joanne Sweeney. One solution discussed was to perhaps seek a formal written arrangement. Rosenthal will look into the issue further.

Road Report:

- 1) Ron Kelley mentioned that one of the tandem trucks has been test driven. The other truck was seen but has not been driven. The new truck selected and purchased will replace the 1997 International truck. The Municipal Equipment Loan application has been prepared and will be mailed out on Tuesday.
- 2) Ron Kelley and the road crew have completed their part of the storm water project behind the High School.
- 3) The flashing red lights on the East Poultney bridge over the Gorge should be completed very soon.
- 4) Paving a portion of the cemetery road to the vault was completed at a cost of \$ 7,500. The rest of the grindings have been delivered to the Poultney Cemetery road and leveled.

- 5) The reimbursement request (Invoice # 1) for the Poultney STP EH12(1) project has been prepared. The total cost of the project to date is \$ 175,616.23. The total grant that was approved for the project was \$ 230,000. The Town will be reimbursed 80 % of the total project costs.
- 6) The RTE 140 headwall project by the Bruce Williams residence has been completed.
- 7) Trucks are being prepared for the winter.
- 8) The winter sand pile is in the sanded salt storage shed.
- 9) Two signs have been installed (Ferncliff Rd and Fire House Lane).
- 10) Long Trail Electric is preparing the garage and fuel stop with emergency back-up connections to run a generator in the event that the plant goes down due to an emergency power outage.
- 11) The Highway Garage has had an inspection from Ashley Desmond of the Vermont Department of Environmental Conservation, Hazardous Waste Sites Management Section to inspect for contaminated soil that was discovered many years ago. The soils were tested again and no residual of oil was present. The garage will be taken off the State's hazardous waste sites list and the Town will be receiving a letter stating that.

Library Board of Trustees - Library Project: Bruce Williams and Rebecca Cook were present to provide a new architectural drawing and proposal for the Library expansion project. Discussion followed regarding the changes and the reduction in construction, permitting and architectural costs for the proposed project. The estimated cost of the project now stands at \$ 498,000 down from an earlier estimate of \$ 588,000. Other funding sources were discussed. Rosenthal will contact the USDA Rural Development staff in Brattleboro to discuss the next step. Rosenthal mentioned that the USDA staff likes to review the architectural drawings of a project before they review any construction grant, loan or grant / loan. After the discussion, Jeff King made a motion to support the project. Tom Beatty seconded the motion. Motion carried.

Town Manager's Report:

- 1) Rosenthal will look into a Homeland Security Grant for purchasing and installing a repeater with antenna and power supply at an estimated cost of \$ 7,100 for the Highway Department. The purpose of the equipment is to expand service and to close gaps in the radio coverage and frequency contact throughout the Town.
- 2) Rosenthal met with Laura Keir, Planner from the Rutland Regional Planning Commission (RRPC), to discuss changes in the Local Emergency Operations Plan that needs to be updated (required) and the Hazard Mitigation Plan that expired. The last time the Commission and the Town looked at the Plan was in August of 2011. The RRPC has applied for a planning grant for Poultney and several other Towns but has not heard back from the funding agency.

Transact Any and Other Lawful Business: None at this time.

Board Orders: Tom Beatty made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Jeff King made a motion to adjourn the meeting. Frank Fressie seconded the motion. Motion carried.

Meeting adjourned. s/**Jonas Rosenthal**