

**Poultney Board of Selectmen
Meeting
Monday, December 22, 2014 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 12/08/14
- 3) Public Comments and Concerns:
- 4) Sheriff Benard - Rutland County Sheriff's Department
- 5) Road Report
- 6) Town Manager's Report
 - Letters & Communications
 - Budget FY 2015
 - Emergency Management Planning - Hazard Mitigation Plan
- 7) Transact Any Other Lawful Business:
- 8) Board Orders
- 9) Adjourn

**Meeting Minutes
Poultney Board of Selectmen
Monday, December 22, 2014 - 6:30 PM
Poultney Town Hall**

Chairman Ed Lewis called the meeting to order. Selectmen present included: Jeff King, Frank Fressie and Tom Beatty. Others present included: Jonas Rosenthal, Town Manager; Ron Kelley, Road Foreman; Sheriff Stephen Benard and Dale Kerber, Town Constable.

Adoption of the Agenda: Jeff King made a motion to adopt the agenda as printed. Tom Beatty seconded the motion. Motion carried.

Approval of Minutes: Frank Fressie made a motion to approve the meeting minutes of 12/08/14. Tom Beatty seconded the motion. Motion carried.

Public Comment and Concerns: None at this time.

Road Report:

- 1) The roads are being plowed, graded and sanded when needed. The last four day storm was one of the wettest on record according to the National Weather Service.
- 2) Ron Kelley has not spoken to the Town of Wells regarding a situation on a portion of the High Road that was blocked off by a Poultney resident.
- 3) The bill of sale for the new tandem highway truck in the amount of \$ 123,948 was presented and signed. This amount does not include the box, sander and plow. The total cost of the truck with the equipment would be \$ 195,000. This truck will replace the 1997 International truck. A back-up safety camera is included in this price. The State Municipal Equipment Loan was approved in the amount of \$ 110,000. Jeff King made a motion to approve the Bill of Sale. Tom Beatty seconded the motion. Motion carried.
- 4) Information from Town Attorney Neal Vreeland regarding a proposed Notice of Highway Discontinuance was distributed. The title of the property must be researched prior to any hearing that may take place.

Sheriff Stephen Benard - Rutland County Sheriff's Department: Sheriff Benard was present to discuss a possible contract for policing services with the Town. Copies of a Law Enforcement Contract were distributed, reviewed and discussed in addition to reporting and tracking incidents. The presentation was followed by questions from the Board regarding scheduling and billing. The Board thanked Sheriff Benard and explained the budgeting process. Any decision regarding a contract may be made within the next few months.

Town Manager's Report:

- 1) Copies of the November 2014 Financial Reports prepared by Susan Kasuba were distributed.
- 2) Copies of the Expenditure Reports dated December 22nd for the General Government, the Highway Department and the Fire Department were distributed.
- 3) Rosenthal mentioned that he must complete an online Homeland Security Class course (the ICS 402 or the ICS 100 training) before the Local Operations Emergency Response Plan can

officially be adopted. Therefore the action taken by the Selectboard on December 8th has been negated.

4) Copies of the NIMS Adoption Document for the Town of Poultney were distributed and discussed. Jeff King made a motion to approve the National Incident Management System. Tom Beatty seconded the motion. Motion carried.

5) Rosenthal met with Laura Kier, Senior Planner with the Rutland Regional Planning Commission to discuss the draft update to the Town's Hazard Mitigation Plan. The last Plan was updated and approved in August (8th) 2011 and in 2004. Rosenthal made an attempt to update the 2011 plan. However, according to Laura Kier, additional requirements to the format and changes to the Plan are required and the Plan must then be approved by FEMA. To meet the new requirements, Ms. Kier suggested establishing a Board appointed Town Hazard Mitigation Committee. Copies of the proposed agendas for at least 2 meetings were distributed. Ms. Kier would assist the Town in the process. The Town would advertise for appointments to the Committee. Copies of the proposed resolution to appoint a Local Hazard Mitigation Planning Committee were distributed.

6) Rosenthal expects on-site assistance from the State 9-1-1 Board for implementing the new 9-1-1 numbering on the Westlake Rd.

7) The VT Division of Emergency Management & Homeland Security is asking the Regional Planning Commissions for assistance to compile potentially eligible activities for FEMA public assistance for the severe winter storm that began on December 9th. The information was due on December 18th. The Town prepared an estimate of approximately \$ 7,000. Sanding, salting, and plowing are not eligible costs for assistance. Tree and brush removal is an eligible activity.

8) A draft of the Town Budget for FY 2016 will be prepared and distributed before the next Board meeting to be held on January 12th.

9) Copies of the Certified Equalization Education Property Value (effective January 1, 2015) for the Town, prepared by the Vermont Department of Taxes, Division of Property Valuation and Review were distributed. The Town's Coefficient of Dispersion is 12.03 %. The Common Level of Appraisal is 97.84 %.

10) New draft ordinances pertaining to Noise in the Nighttime, Disorderly Conduct and Objectionable Noise were not discussed due to the lateness of the meeting. .

Transact Any and Other Lawful Business: Frank Fressie discussed having the Board write a letter of appreciation to the Town Band and presenting it to Rusty Wescott before the Holiday concert. Rosenthal will write the letter for Frank Fressie to present on behalf of the Board.

Board Orders: Tom Beatty made a motion to approve and sign the Board Orders. Jeff King seconded the motion. Motion carried.

Jeff King made a motion to adjourn the meeting. Tom Beatty seconded the motion. Motion carried.

Meeting adjourned.

s/Jonas Rosenthal