

**Poultney Board of Selectmen  
Meeting  
Monday, March 28, 2016 - 6:30 P.M  
Poultney Town Hall**

**Agenda**

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 3/14/16
- 3) Public Comments and Concerns:
- 4) Road Report
- 5) Liquor License Renewal Application
- 6) Town Manager's Report
  - Letters & Communications
  - Budget FY 2016
  - Library Update
- 7) Transact Any Other Lawful Business:
- 8) Board Orders
- 9) Adjourn

**Meeting Minutes**  
**Poultney Board of Selectmen**  
**Monday, March 28, 2016 - 6:30 PM**  
**Poultney Town Hall**

Chairman Jeff King called the meeting to order. Selectmen present included: Tom Coloutti, Corey Davenport, Frank Fressie and Terry Williams. Other Board members present included: Jonas Rosenthal, Town Manager and Ron Kelley Road Foreman. Others Present included: Carol Bunce. Arriving at a later time in the meeting were Village Trustees, Deb McMurry and Gerri Harrison.

**Adoption of the Agenda:** Tom Coloutti made a motion to adopt the agenda. Corey Davenport seconded the motion. Motion carried.

**Approval of Minutes:** Tom Coloutti made a motion to approve the minutes of 3/14/16 with the correction of adding the appointment of Tom Beatty as Road Commissioner. Terry Williams seconded the motion. Motion carried.

**Public Comments and Concerns:** Carol Bunce was present to inquire about the property next to her daughter and son-in-law located off of Main and Beaman St. Rosenthal mentioned that there was no Zoning Permit that was submitted to the Town. Carol also inquired about the Town Manager search and mentioned that she would like to serve on a search committee if one was to be appointed.

Ron mentioned that a burnt out car has been located between the Birdseye Rd and the Clark Hollow Road. The Sherriff's Office will be contacted regarding this vehicle.

**Road Report:** The following was reported:

- 1) Ron mentioned that the motor for the gravel screen needed to be replaced or rebuilt. He thought that the motor was rebuilt many years ago. The gravel screen was purchased in the 1980's. Ron received a quote for a new one in the amount of \$ 3,900.
- 2) Ron will schedule the cathodic underground storage tank testing in April rather than wait until the end of the year.
- 3) The culvert on the Mcarthy Road may need to be replaced.
- 4) The roads have many potholes. When the weather breaks the roads will be graded. Tom Coloutti mentioned that the Town should look into a roller for road grading and other big road projects. Tom inquired about perhaps training another grader operator.
- 5) Ron Kelley will be meeting with others to discuss more than one grant application for a Better Backroads grant application. The Town will seek a Better Backroads grant program to pay for the Finel Hollow / Highland Gray culvert project. Grant applications are due by April 15th.
- 6) Ron Kelley met with Mike Mullin from Pike paving on to discuss 2 paving projects. The Town will submit a Class 2 Paving grant for one of these projects. Grant applications are due by April 15th.

**Liquor License Renewal Applications:** Lake St Catherine Country Club: Corey Davenport made a motion to approve the renewal application. Tom Coloutti seconded the motion. Motion carried with Frank Fressie abstaining citing a conflict.

**Town Manager's Report:**

- 1) Seven library bids were received on Thursday, March 17th at 3:00 PM. The low bid of \$ 381,000 was received from the Russell Corporation. Other documents from the USDA must be filled out prior to any contract signing.
- 2) Copies of the February Financial Report prepared by Susan Kasuba were distributed.
- 3) Expenditure Reports for the General Government, Highway Department and the Fire Department dated March 25, 2016 were distributed.
- 4) Information from the Vermont League of Cities and Towns regarding their Manager Search services was distributed.
- 5) The Town received a 2016 Aquatic Nuisance Control Grant for Lake St Catherine in the amount of \$ 43,360 for Eurasian watermilfoil management activities
- 6) Rosenthal mentioned that Pamela Sargent, Grant Specialist from the Agency of Transportation conducted an on-site review of 6 grants and contracts for compliance. No issues were reported. A letter will follow.
- 7) Tom Coloutti made a motion to enter into executive session at 7:47 PM to discuss a road closure and legal issues associated with the land to be divided between adjoining property owners and to discuss a personnel matter to discuss a Manager search. Terry Williams seconded the motion. Motion carried. Frank Fressie made a motion to leave executive session at 8:16 PM. Corey Davenport seconded the motion. Motion carried. Tom Coloutti made a motion recommending the location of the road re-classification.

**Board Orders:** Tom Coloutti made a motion to approve the Board Orders. Corey Davenport seconded the motion. Motion carried.

Frank Fressie made a motion to adjourn the meeting. Tom Coloutti seconded the motion. Motion carried.

**s/Jonas Rosenthal**