

**Poultney Board of Selectmen
Meeting
Monday, April 11, 2016 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 3/28/16
- 3) Public Comments and Concerns:
- 4) Road Report
 - Road reclassification proposal
- 5) VLCT Representative - Abigail Freeman
- 6) Liquor License Renewal Application
- 7) Town Manager's Report
 - Letters & Communications
 - Budget FY 2016
 - Library Update
- 8) Transact Any Other Lawful Business:
- 9) Board Orders
- 10) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, April 11, 2016 - 6:30 PM
Poultney Town Hall

Chairman Jeff King called the meeting to order. Selectmen present included: Tom Coloutti, Corey Davenport, Frank Fressie and Terry Williams. Others present included: Deb McMurry and Gerri Harrison, John Van Hoesen, Abigail Freeman and Maura Carol from the Vermont League of Cities and Towns; Neal Vreeland Town Attorney; Jonas Rosenthal, Town Manager and Ron Kelley Road Foreman.

Adoption of the Agenda: Terry Williams made a motion to say the Pledge of Allegiance. Frank seconded the motion. Motion carried. Tom Coloutti made a motion to adopt the agenda. Corey Davenport seconded the motion. Motion carried.

Approval of Minutes: Frank Fressie made a motion to approve the minutes of 3/28/16. Tom Coloutti seconded the motion. Motion carried.

Frank Fressie made a motion to enter into executive session at 6:40 PM to discuss a road discontinuance and possible legal issues pertaining to the road closure. Tom seconded the motion. Motion carried. Terry Williams made a motion to leave executive session at 7:10 PM. Tom Coloutti seconded the motion. Motion carried. No action taken at this time. More discussion will follow at a later time.

VLCT Representatives were present to discuss Manager Search services: Abigail Freeman and Maura Carol discussed the services of VLCT to conduct a Manager search. Several issues that the Board would need to decide obviously is the salary range, minimum working hours, refining the job description and whether this would be a joint position for the Town and Village. How the search would be conducted and the number of applicants the Board would want to review would also needed to be decided but at a latter time.

Public Comments and Concerns: This item was moved down the agenda.

Road Report: The following was reported:

- 1) Ron reported that the Town was going to seek 2 possible 3 Better Backroad grants. They are due by April 15th. A culvert replacement on the Finel Hollow Rd. a culvert on the Ferncliff Rd. and a soil erosion project on River Street.
- 2) The motor for the gravel screen was ordered in the amount of \$ 3,900.
- 3) Ron scheduled the cathodic underground storage tank testing.
- 4) Roads will be graded when it stops raining and there is dry spell.
- 5) Tom Coloutti and Corey Davenport inquired about where the Town was buying its gravel and questioned the quality of the gravel. Some thought the material purchased recently had too much silt. Discussion followed. The Town will seek other gravel pits for purchasing gravel.
- 6) The Town did receive a quote from Pike Paving. Ron will seek another quote from Wilk Paving.

- 7) The Town will submit two Class 2 Paving grants. One for the Blissville Road and the other application is for On-the-Green. Grant applications are due by April 15th.
- 8) Ron is working with the Regional Planning Commission to complete the Culvert Inventory. Rosenthal is working to complete the Capital Budget.
- 9) Copies of the FY 2016 AOT Annual Financial Plan was distributed. Rosenthal distributed the FY 2017 Draft Plan for signatures. The Plan is due to the State within 60 days of the Town Vote. Frank Fressie made a motion to sign the plan. Corey Davenport seconded the motion. Motion carried.

Liquor License Renewal Applications: Trolley Stop, Taps Tavern, Cones Point Market, Compass VT, the American Legion and the Full Belly Deli submitted application. Two applications were submitted for outside consumption permits. Corey Davenport made a motion to approve the applications. Frank Fressie seconded the motion. Motion carried.

Public Comments and Concerns: Tom Coloutti brought up for discussion the condition of the road by Birdseye and the damage "mudders" were causing. Discussion about gating certain areas at both ends followed. Tom Coloutti made a motion to gate both ends of the road to prevent future damage. Frank Fressie seconded the road. Motion carried.

Town Manager's Report:

- 1) Rosenthal is working on obtaining the USDA documents ready for bid signing.
- 2) Copies of the March Financial Report prepared by Susan Kasuba were distributed.
- 3) Papers from the USDA regarding grant acceptance were provided for signature. Corey Davenport made a motion to approve and sign the papers. Tom Coloutti seconded the motion. motion carried.

Board Orders: Frank Fressie made a motion to approve the Board Orders. Tom Coloutti seconded the motion. Motion carried.

Frank Fressie made a motion to adjourn the meeting. Tom Coloutti seconded the motion. Motion carried.

s/Jonas Rosenthal