

**Poultney Board of Selectmen
Meeting
Monday, January 9, 2016 - 6:30 P.M
Poultney Town Hall**

Agenda

- 1) Adoption of the Agenda

- 2) Approval of Minutes: 12/27/16

- 3) Public Comments and Concerns
 - 1) Nancy Bell from the Conservation Fund to report on the Vermont Fish and Wildlife Department will be closing on the acquisition of property to be added to Bird Mountain Wildlife Department.

- 4) Road Report

- 5) Town Manager's Report
 - Letters & Communications

 - FY 2017 Budget
 - Library Budget
 - Fire Department Budget
 - General Budget
 - Highway Budget
 - VLCT payment of claim re: Constable accident (executive session)
 - Firearms appraisal

 - Library Update

- 6) Transact Any Other Lawful Business:

- 7) Board Orders

- 8) Adjourn

Meeting Minutes
Poultney Board of Selectmen
Monday, January 9, 2017 - 6:30 PM
Poultney Town Hall

Chairman Jeff King called the meeting to order. Selectmen present included: Frank Fressie, Corey Davenport, Tom Coloutti, Terry Williams. Others present included: Paul A. Donaldson, Town Manager, Ron Kelley, Highway Foreman, Nancy Bell from the Conservation Fund, Betsy Sinnott, and Bianca Zanella, and Dale Kerber, Constable, and Aaron Kerber, Fire Chief.

Adoption of the Agenda: Pledge of Allegiance. Tom Coloutti made a motion to adopt the agenda. Corey Davenport seconded the motion. Motion carried.

Approval of Minutes: Frank Fressie made a motion to approve the minutes of 12/27/16. Tom Coloutti seconded the motion. Motion carried.

Public Comments and Concerns:

Nancy Bell from the Conservation Fund reported that the Vermont Fish and Wildlife Department closed on the acquisition of property to be added to Bird Mountain Wildlife Department, and thanked the Selectboard for its assistance, support and cooperation. She stated that she will likely ask for comments of support for the Fund's press release. She reported that there would probably be a celebration at Kehoe Camp this winter and one on the land this summer.

Betsy Sinnott, Poultney resident, commented that she was at the meeting to observe and learn more about the goings about of the town.

Bianca Zanella advised the board that Green Mountain College students were starting to return soon, there will be no class on Monday, Martin Luther King, Jr., day, but there will be a march. She mentioned that 25 transfer students will be coming to the college.

Road Report:

Ron Kelley reported the following:

- 1) Sand and Salt consumption is up;
- 2) The new truck has been being used to transport waste blocks for the Ferncliff Road project, and thus not being used for salting;
- 3) The Ferncliff Road project has commenced;
- 4) Tom Coloutti inquired if the highway crew could put "Keep Right" signs up around the green in East Poultney.
- 5) Ron will be attending a VT Local Road training in June at the fire house;
- 6) Ron passed his recent ANR certification to keep fuel storage tanks on site at the highway garage;

Town Manager's Report: The following was reported:

- 1) Paul Donaldson has been going through the General Government Budget comparing last year's budget and expenditures; he is waiting for Pattie McCoy to submit her proposed budget, as well as the Constable Budget;
- 2) Paul Donaldson discussed the process with Bruce Williams, Library Trustee, in how the library Board sets its budget;
- 3) The Fire Department budget has been submitted with a slight increase of .6%;
- 4) Paul Donaldson and Ron Kelley have a meeting to go over the Highway Budget;

Transact Any And All Other Lawful Business:

- 1) Tom Coloutti made a Motion at 7:40PM to go into executive session to discuss strategies and/or negotiations, and VLCT's recommendations regarding claims made in connection with the Constable accident. Terry Williams seconded the Motion. Motion carried. At 7:58PM, Tom Coloutti made a Motion to exit executive session. Terry Williams seconded the Motion. Motion carried. Tom Coloutti made a Motion to accept VLCT's recommendation. Corey Davenport seconded the Motion. Motion carried.
- 2) Corey Davenport mentioned that he has been through the Poultney Employee Policy and Procedures and will put together some comments in where he thinks it can be updated/improved.
- 3) Aaron Kerber, Fire Chief, circulated copies of the Captain's Report, discussed his proposed budget for the Fire Department, and the purchase of the new truck has been narrowed down to a few vendors, and a price should be available soon. Paul Donaldson discussed some grant opportunities that Jonas Rosenthal has been assisting with in connection with the fire truck.
- 4) Jeff King circulated a copy of Susan Kasuba retirement/resignation letter for March, 2017. Frank Fressie made a motion to accept the resignation and to thank Susan Kasuba for her dedication to service to the Town of Poultney for all her years of working for the town. Tom Coloutti seconded the motion. Motion Carried.
- 5) Paul Donaldson has requested that Susan Kasuba put together a "job description" so that the position can be advertised.

Board Orders: Tom Coloutti made a motion to approve the Board Orders. Terry Williams seconded the motion. Motion carried.

Adjournment: Frank Fressie made a motion to adjourn the meeting. Tom Coloutti seconded the motion. Motion carried.

s/ Paul A. Donaldson

Meeting Minutes
Poultney Board of Selectmen
Monday, January 12, 2017 - 6:30 PM
Poultney Town Hall

Executive Session to discuss Employee/Personnel matters related to filling a vacancy for Secretary/Bookkeeper position.

Jeff King, Chair, called the meeting to order. Other board members present included Tom Coloutti, Terry Williams, Frank Fressie, Corey Davenport. Others present included Paul A. Donaldson, Town Manager. Corey Davenport departed the meeting.

At 6:49PM Terry Williams made a motion to enter into executive session. Frank Fressie seconded the motion. Motion carried.

At 7:52PM, Tom Coloutti made a motion to leave executive session. Frank Fressie seconded the motion. Motion carried.

Tom Coloutti made a motion to accept the job description as discussed and to have Paul Donaldson run the ad in Rutland Herald and the Lakes Region Free Press. Frank Fressie seconded the motion. Motion carried.

Meeting adjourned.

s/ Paul A. Donaldson