

Poultney Board of Selectmen

Meeting

Monday, March 26, 2018 – 6:30 pm

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 3/12/18
- 3) Public Comments and Concerns
- 4) Road Report
- 5) Town Manager's Report
 - Letters & Communications
 - Liquor Licenses: Lake St. Catherine Country Club; Midway Oil; SGallagher Enterprises (Taps Tavern); Cones Point General Store
 - Young at Heart Senior Center (kitchen floor replacement)
 - Correction to Grand List
- 6) Transact Any Other Lawful Business
- 7) Executive Session
 - Personnel matters
- 8) Board Orders
- 9) Adjourn

Meeting Minutes

Poultney Board of Selectmen

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Jeff King, called the meeting to order. Selectmen present included: Jeff King, Tom Coloutti, Frank Fressie (arrived at 7:06 pm), Terry Williams. Others present included Paul A. Donaldson, Town Manager, Ron Kelly, Foreman, Neisja Crawford, Secretary / Bookkeeper, Ernie DeMatties and Jonas Rosenthal.

Adoption of the Agenda: Tom Coloutti made a motion to adopt the agenda. Terry Williams seconded the motion. Motion carried

Approval of Minutes: Terry Williams made a motion to approve the minutes of 3/12/18. Tom Coloutti seconded the motion. Motion carried

Public Comments and Concerns:

- none

Road Report:

Ron Kelley reported the following:

- Getting the grader ready, replaced bits.
 - Tom Coloutti: Who is the primary operator of the grader?
 - Ron Kelley: Richard Ferguson and myself. I'm going to work with Matt Sears on the excavator.
 - Terry Williams: Did the guys finish training?
 - Ron Kelley: They completed OSHA 10 training. Hands on equipment training will be sometime the Spring. No class date has been set yet.
 - Tom Coloutti: Do you have any excavator work lined up for this year?
 - Ron Kelly: Yes, I want to apply for some Grants in Aid to remove berms and stone line ditches. There's one spot on Endless Brook Rd that is eroding away.
 - Ron Kelly: Jeff Holcomb wants to put a culvert back in where he previously took one out. Does he need a permit?
 - Jeff King: yes, he needs to get a permit. We need to keep a handle on where the water flows.

- Met with Dick Turner Jr. and Paul Donaldson regarding complaint- discussion settled.

Town Managers Report:

Paul Donaldson reported the following:

- Young at Heart Senior Center (kitchen floor replacement):
 - Paul Donaldson: I found an unsigned copy of the lease, and it is silent with regard to who is responsible for maintaining the building. The Town owns the building, the Young at Heart owns the equipment.
 - Ernie DeMatties: The floor is missing tiles and has become a safety issue now. There is a crawl space. Something will have to be done where the dishwasher is. Received two quotes from Greens Flooring and Loomis that estimate the repairs between \$6,200 - \$10,000. These quotes do not address all the issues. The pantry room flooded this winter. Water came very close to fuel oil tank. Need to repair foundation. Don't want pipes to freeze again.
 - Jonas Rosenthal: The Town has always contributed to the Library, Stonebridge, Young at Heart, all except the Highway, because it's a different fund. What is the \$300 fund balance?
 - Paul Donaldson: Will have to look at figures.
 - Jonas Rosenthal: Come July 1, 2018, we'll have to get the school district to take care of the recreation facility at the Elementary School. It was part of the Land Water Conservation fund, they can't abandon.
 - Terry Williams: We should put the Senior Center job out to bid.
 - Jeff King: We need to look at the structure under the floor, the plumbing and electric. Why did the pipes freeze?
 - Ernie DeMatties: When we redid the kitchen, we pulled out the old furnace and put in radiators, part of Efficiency Vermont, now there's no heat in the pantry. The foundation needs repair on the Highway Garage side.
 - Jonas Rosenthal: This might be an insurance issue.
 - Jeff King: This Thursday at 2 o'clock Tom and I will look at the floor and structure.
 - Paul Donaldson: Put out invitation to bid, get scope of work, call insurance co. regarding claim.
 - Paul Donaldson: We have no account of what the Sr. Center does with the money the Town gives them.
 - Frank Fressie: They should start with an internal audit.
 - Jonas Rosenthal: I'd like to setup a meeting between Louis Milazzo, Rich Holcomb and the school superintendent.
- Letters & Communications:
 - Village Water Line Project

Terry Williams made a motion to grant an easement, down Firehouse Lane around the Fire Department, to the Village for the Water Line Project. Tom Coloutti seconded the motion. Motion carried.

Tom Coloutti made a motion to authorize Jeff King to sign the easement. Terry Williams seconded the motion. Motion carried.

- Correction to Grand List:
 - Mary Jo Teetor uploaded a State error homestead/nonresidential correction for Tim and Linda Jones.

Terry Williams made a motion to approve change to the Grand List. Tom Coloutti seconded the motion. Motion carried.

- Tom Coloutti: Where are we with the abatements?
- Paul Donaldson: Not much progress.

Transact Any Other Lawful Business:

- Liquor License Renewals: Lake St. Catherine Country; Club Midway Oil; SGallagher; Enterprises (Taps Tavern); Cones Point General Store.

Terry Williams made a motion to approve Liquor License Renewals. Tom Coloutti seconded the motion. Motion carried.

- Planning Commission's proposal of amending the Bylaws, re: Section 417: Slate Mining, Section 418: Slate Processing, Section 1424: Site Development.
 - Advertising the April 9th Select Board Meeting to print in this weeks and next week's paper.
- Public Safety Committee:
 - Committee members, Terry Williams, Steve Brown, Doug Bishop and Dale Kerber.
 - They will meet twice and put together a recommendation.

Health Officer:

Terry Williams reported the following:

- Oliver Allen and Paul Flanders encroaching pigs dispute still not resolved
 - Dave Huber is sending someone to do a site visit
- Tom Sykes apartments at 394 east Main Street
 - Regarding well test. Mr. Sykes said he was taking care of a pest control issue with his tenant and he did not mention any issues with the apartment. The building appears to be maintained.

Executive Session:

- 8:05 pm personnel matters

Board Orders:

Tom Coloutti made a motion to pay board orders. Terry Williams seconded the motion. Motion carried.

Adjournment:

Terry Williams made a motion to adjourn the meeting. Tom Coloutti seconded motion. Motion carried.

s/Neisja Crawford, Secretary / Bookkeeper