

Poultney Board of Selectmen

Meeting

Monday, August 13, 2018 – 6:30 pm

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 7/23/18
- 3) Public Comments and Concerns
- 4) Road Report
 - Culvert replacement Route 140
 - Finel Hollow Bridge -commencement of work
- 5) Town Manager's Report
 - Letters & Communications
 - USDA Young at Heart Senior Center
 - Scope of work Senior Center
 - Tax Sales October 26, 2018
 - Dog ordinance violations
 - Liquor license -The Whaleback Vineyard
- 6) Transact Any Other Lawful Business
 - DRB and Planning Commission applicant meetings
- 7) Executive Session
- 8) Health Officer's Report
- 9) Board Orders
- 10) Adjourn

Meeting Minutes

Poultney Board of Selectmen

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Jeff King, called the meeting to order. Selectmen present included: Jeff King, Tom Colouti, Frank Fressie, Terry Williams and George Miller. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Highway Foreman, Neisja Crawford, Secretary / Bookkeeper, Rayeann Hayes, Bob Williams, Trina Davenport and Mr. Ohl.

Adoption of the Agenda: Tom Coloutti made a motion to adopt the agenda. George Miller seconded the motion. Motion carried.

Approval of Minutes: Frank Fressie made a motion to approve the minutes of 7/23/18. Terry Williams seconded the motion. Motion carried.

Public Comments and Concerns:

- Rayeann Hayes: Who oversees the Village Board of Trustees?
- Jeff King: Paul Donaldson, the Village Manager. The Board would go into executive session to discuss personnel issues. The Town Select Board has no jurisdiction over the Village.
- Frank Fressie: If the issue(s) is critical to operations, then the courts would handle the legal matter. VLCT is a good resource.

Road Report:

Ron Kelley reported the following:

- Finel Hollow Bridge – commencement of work.
 - Met with Green Mountain Power, work will begin this December.
 - This September, the State will advertise bridge construction.
 - Ron will call Mike Young to see what exactly advertising means.
 - Harajim Fouad (former Blaess property) driveway improvement will need a culvert. The water must flow to the brook, not Finel Hollow Rd. Paul stopped by twice, will make telephone call.
 - Talked with Rob Young regarding the detour. The Town must pay for the detour signs. Todd Eaton has no set of specs yet for detour yet. Have to make sure we do not need any permits to send detour to Castleton.
 - For the Finel Hollow Bridge project the Town's cost share is 5%, approximately \$50,000.
 - Terry Williams: Should we have an informational meeting?

- Paul Donaldson: We should wait until all the permits are signed before we have another meeting.
- Tom Coloutti: We can bring it up at the Town Meeting.
- Two paving projects to start this week.
 - Hole in Route 140 at Town line. Digging out an old 3 ft culvert. Met with A&R. Relocating the culvert across the road, to drain into the ditch. Will install, larger 5 ft culvert, 6 inches deeper, tomorrow if it doesn't rain.
 - Terry Williams: What about the bridge with lead paint?
 - Ron Kelley: The State has a ranking system. The East Poultney Gorge Bridge is five years out.

Tom Coloutti: Can we knock down the sumac along the guardrails?

Paul Donaldson: Received a couple calls today regarding sight clearance on Morse Hollow.

Ron Kelley: Need the landowner's permission to clear.

- Ron will call Brian Debonis.

Tom Coloutti: Anyone look into mowing?

Ron Kelley: Looking at possibly getting new equipment and what we can buy for two years subbing out.

Paul Donaldson: Fair Haven sent a letter of thanks for letting them use our loader and said they're door is always open.

Paul Donaldson: It is good practice to have written policies for mutual aid agreements.

Town Managers Report:

Paul Donaldson reported the following:

Letters & Communications:

- USDA Young at Heart Senior Center
 - Waiting for the architect to look at the roof to work up the scope of work.
 - The architect wants to know what our budget is?
 - Paul Donaldson will tell the architect minimum standards that meet code.
 - Kathy Hudson said she can work at the Methodist Church's kitchen while work is being done.
 - Ron Kelley: has a 3' x8' long stainless-steel table, with drawers, if the Young at Heart would like it.
 - Jonas Rosenthal is having discussions with USDA for grant funding.
- Tax Sales October 26, 2018
 - Levies and warrants were filed today.
 - People and lien holders should be getting notices soon.
- Dog ordinance violations
 - One particular dog owner lets their dog disturb the neighborhood, including chasing and nipping people.
 - Paul Donaldson gave her two verbal and one written warning. When impose a fine, will need a civil ordinance.
 - Terry Williams: Have Dale Kerber, the Constable server her.

- Liquor license -The Whaleback Vineyard
License is for a wedding event August 25, 2018 from 3:00 pm -11:00 pm.

Tom Coloutti made a motion to grant the Whaleback Vineyard event liquor license. George Miller seconded the motion. Motion carried.

Transact Any Other Lawful Business:

- DRB and Planning Commission applicant meetings.
 - Bob Williams: Applying for DRB and Planning Commission, is advocating amending bylaws to reflect what is actually happening in town.
Paul Donaldson: Four other individuals expressed interest in the positions.
 - One person dropped out due to other commitments.
 - One person is out of town and another had to seek immediate medical attention, all asked to reschedule the meeting.
 - There are two vacancies on each board.

Health Officer: none

Executive Session:

Terry Williams made a motion to go into executive session to discuss personnel matters at 7:35 pm. George Miller seconded the motion. Motion carried. At 7:52PM, Tom Coloutti made a motion to leave executive session. Terry Williams seconded the motion. Motion carried. No action taken.

Board Orders:

George Miller made a motion to pay board orders. Terry Williams seconded the motion. Motion carried.

Adjournment:

Frank Fressie made a motion to adjourn the meeting. George Miller seconded the motion. Motion carried.

s/Neisja Crawford, Secretary / Bookkeeper