

Poultney Board of Selectmen
Meeting

Monday, March 11, 2019 – 6:30 pm

Poultney Town Hall

Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 2/25/19
- 3) Nomination and Election of Chair of the Selectboard
- 4) Appointment to Development Review Board, Planning Commission, and other appointed offices
- 5) Public Comments and Concerns
 - Poultney Farm to Table Event – East Poultney Green – tentative dates: July 13, 20 or 27 and August 17 or 24
- 6) Road Report
- 7) Town Manager's Report
 - Steering Committee re: Green Mountain College
 - Grant applications with RRPC
- 8) Transact Any Other Lawful Business
 - Liquor Licenses – American Legion, Taps Tavern, Lake Saint Catherine Country Club
- 9) Executive Session
- 10) Health Officer's Report
- 11) Rutland Regional Planning Commission
- 12) Board Orders
- 13) Adjourn

Meeting Minutes

Poultney Board of Selectmen

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Paul Donaldson called the meeting to order. Selectmen present included: Jeff King, Carol Bunce, Tom Coloutti, Terry Williams, and George Miller. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Road Foreman, Neisja Crawford, Bookkeeper, Katrina Davenport, Poultney Rescue Squad and Constable Dale Kerber.

Adoption of the Agenda: George Miller made a motion to adopt the agenda. Tom Coloutti seconded the motion. Motion carried.

Approval of Minutes: Tom Coloutti made a motion to approve the minutes of 2/25/19. Terry Williams seconded the motion to approve with type-o(s) corrected. Motion carried.

Board Appointments:

Tom Coloutti made a motion to nominate Jeff King as Chairman.

Terry Williams seconded the motion. Motion Carried.

Terry Williams made a motion to nominate Tom Coloutti as Vice Chairman.

Carol Bunce seconded the motion. Motion Carried.

Appoint Town Officers:

Jeff King: Table the Tree and Fire Wardens for the next Select Board meeting.

Tom Coloutti made a motion to appoint Town Officers and to keep all appointments listed on page 7 of the 2018 Annual Report, except change Rutland Region Transportation Council to Terry Williams. Terry Williams seconded the motion. Motion carried.

Public Comments and Concerns:

- Poultney Rescue Squad re: Finel Hollow Bridge closing.
 - Katrina Davenport appeared before the select board to confirm bridge closing dates during construction.
 - Ron Kelly: the bridge is scheduled to be closed for four weeks. There will be one open lane for two weeks.
 - Katrina Davenport: The Rescue Squad is concerned with their ability to respond to calls located on the other side of the bridge.
 - Terry Williams: Do you have any first responders located on that side of the bridge?

Katrina Davenport: The squad has two emergency vehicles and is looking at the possibility of having an ambulance parked in a location where it can charge, but even if a viable location is found, there's no one to man it. The squad is very short staffed.

- The Rescue Squad Board is looking into mutual aid with Granville and Rutland.
 - Paul Donaldson suggested talking to the contractor about getting an individual across in case of an emergency.
- Poultney Farm to Table -East Poultney Green-tentative dates:

July 13, 20 or 27 and August 17 or 24

- Paul Donaldson: Carol Stierle, owner of the East Poultney General Store, would like to know if the Select Board approves the tentative dates. The dates do not conflict with *East Poultney Days*. She would like to serve beer and wine at the event and has been directed to the State for the liquor license. VLCT has an Insurance program called TULIP. There is a use agreement form for anyone that would like to use Town facilities. Ms. Stierle agreed purchase the policy.

Terry Williams made a motion to accept the dates, barring no conflicts with the Church, in addition, she purchases insurance and gets a liquor license. Tom Coloutti seconded the motion. Motion carried.

Road Report:

Ron Kelley reported the following:

- Plowing, salt and sanding roads.
 - Since November, the road crews have been out 47 times.
 - The salt budget is over by approximately \$3,000.
 - Tom Coloutti: Do you have any backup / temporary people to help in times of need?
 - Ron Kelley: Yes. Gary Mead offered, but his asking wage was too high. We have mutual aid assistance with Aaron Kerber, helping a couple of hours for trade of truck usage.
- The garage roof is leaking.
 - Gave the Town Manager an estimate from Dick Gray totaling \$34,000.
 - Terry Williams: We may want to move the garage to a different location and look into grants for moving the facility.
 - Jeff King: Lets look at the garage. Select board members, individually, stop by and examine the garage.
- Setting up a meeting this April with Mike, from Pike Industries, to look at roads to pave and apply for Class II grants.

- Paul Donaldson: We need to apply for as many grants available.

Town Managers Report:

Paul Donaldson reported the following:

- Steering Committee re: Green Mountain College
 - Paul Costello, Executive Director, Vermont Council on Rural Development and Ted Brady, Deputy Secretary, Agency of Commerce and Community Development, are proposing a couple of dates in April and another in May for a community meeting, if the Town can secure a location in the evening. They further recommend providing food. Proposed dates are April 4th, 8th or 10th.
 - Tom Johnson has offered to donate funds to provide food.
 - Th Select Board will review proposed dates with the Town Manager and secure a location.
 - Jeff King discussed the Steering Committee to assist with the college and prospective investors, and town/village transition.
 - Jeff King: The PDRC is discussing an Economic Planner position. The individual would possibly work for a one-year term (to start).
 - Terry Williams: We should think about sending an ambassador to Project Vision.
 - Carol Bunce: The Town's website should be maintained and provide more information.
 - Paul Donaldson: We will have to budget for website maintenance position.
- Grant applications with RRPC
 - Working with Ed Bove to begin applying for as many grants as possible.
- Planning Commission / Dollar General
 - Tom Coloutti: The Planning Commission is sending their bylaws recommendations to the Select Board.
 - Paul Donaldson: I will be talking to the Town's Attorney, Gary Kupferer.

Transact any Other Lawful Business:

- Law Enforcement Hours
 - Constable Dale Kerber discussed law enforcement schedule with Sergeant Andrew Cross and wanted to bring to the Select Board before presenting proposed schedule to Lieutenant Jim Bennick. Proposed schedule, on Thursdays and Fridays, would move Sergeant Cross to days and the Constable to evenings from 6 pm to 2 am. The Board approved.
 - Terry Williams: Did the State Police talk to you about the incident at Green Mountain College involving a student making threats?

- Dale Kerber: No. There is no communication between myself and State Troopers.
 - Ron Kelley: Sergeant Cross requested we repost damaged, down speed limit signs.
- Liquor License applications – indoor / outdoor licenses for American Legion, Taps Tavern and Lake St. Catherine Country Club.

Tom Coloutti made a motion to sign the Liquor Licenses for American Legion, Taps Tavern and Lake St. Catherine Country Club. George Miller abstained from American Legion and Lake St. Catherine Country Club. Carol Bunce seconded the motion. Motion carried.

- VLCT Training
 - Carol Bunce enrolling in the Spring Select Board Institute seminar 3/22/19.
 - Jeff King and Paul Donaldson enrolling in the Community and Economic Development Forum 3/27/19.

Health Officer: Paul Donaldson responding to a complaint regarding a horse. Paul Donaldson investigated a rat complaint. Determined there were no rats.

Rutland Regional Planning Commission: None.

Executive Session:

Terry Williams made a motion to enter executive session at 8:24 pm. Tom Coloutti seconded the motion. Motion carried.

Tom Coloutti made a motion to leave executive session at 8:59 pm. Carol Bunce seconded the motion. Motion carried. Terry Williams made a motion to limit the highway crew's 4 day work week from the first Monday in June to the last weekday in August. Tom Coloutti seconded the motion. Motion carried.

Board Orders:

Terry Williams made a motion to pay board orders. George Miller seconded the motion. Motion carried.

Adjournment:

George Miller made a motion to adjourn the meeting. Terry Williams seconded the Motion. Motion carried.