

Poultney Board of Selectmen  
Meeting  
**Monday, April 8, 2019 – 6:30 pm**  
Poultney Town Hall  
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes:           3/25/19
- 3) Public Comments and Concerns
  - Vermont Agency of Transportation, East Poultney Gorge bridge scoping report
  - Slate Quarry Park Group – Memorandum of Understanding
  - Quarry Valley Unified School Board vacancy – Seth Howard
- 4) Road Report
- 5) Town Manager’s Report
  - Liquor License – Cones Point General Store
  - Transfer Station permits
  - Tire repair request for reimbursement
  - Comcast Business Service Agreement (Transfer Station), waiver of connection fee, ability to cancel, purpose: to provide Comcast access to 5 households on Hillside Road
  - Ferncliff Road, easement for waterline under the road
  - Senior Center floor
- 6) Transact Any Other Lawful Business
- 7) Executive Session
- 8) Health Officer’s Report
- 9) Rutland Regional Planning Commission
- 10) Board Orders
- 11) Adjourn

## Meeting Minutes

### Poultney Board of Selectmen

Monday, April 8, 2019 – 6:30 PM

### Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Carol Bunce and Tom Coloutti. Others present included Paul A. Donaldson, Town Manager, Neisja Crawford, Bookkeeper, Laura Stone, VTrans Scoping Engineer, Mahendra Thilliyar, VTrans Project Manager, Brian Post, Landscape Architect, Barbara Scott, Kerry Furlani, Shawn Camara, Gerri Harrison, Jeff Holcomb, Roberta Cenant, Marsha Angerman, and Bill Delorenzi.

**Adoption of the Agenda:** Carol Bunce made a motion to adopt the agenda. Tom Coloutti seconded the motion. Motion carried.

**Approval of Minutes:** Tom Coloutti made a motion to approve the minutes of 3/25/19. Carol Bunce seconded the motion. Motion carried.

### **Public Comments and Concerns:**

- Vermont Agency of Transportation, East Poultney Gorge bridge scoping report.
  - Bridge #7 location: On the Green, River Street and Thrall Road.
  - Laura Stone, VTrans Scoping Engineer and Mahendra Thilliyar, VTrans Project Manager gave an “Alternatives Presentation” to show the VTrans approach to the project, provide an overview of project constraints, offer recommended alternatives and give the Town an opportunity to ask questions.
  - Existing Conditions: The bridge is a historic camelback pony truss, constructed in 1925 and reconstructed in 1968. It’s a Class II road posted for 9 tons. There is truss section loss and a hole in the 3<sup>rd</sup> floor beam and concrete deterioration. The bridge is functionally deficient due to substandard rail width. The overall rating is fair. Project funding has been initiated.
  - Alternatives Considered:
    - Truss Rehabilitation- remains a one lane bridge with a 40-year life. Total cost (with incentive to close the road) \$2,271,920 the Town share would be \$56,798.

- VTrans recommends a Full Bridge Replacement, widen to meet minimum standard, includes 5' sidewalk on bridge with a 75-year life. The cost share would be Federal 80%, State 10% and Town 10% (with incentive to close the road). Total cost \$2,683,176 the Town share would be \$134,159.
  - Maintenance of traffic- detour recommended and signed by the Town with a 12-week closure.
  - Schedule: The project would start in 2023. The Town has about 6 months to decide.
  - The complete Vtrans presentation can be viewed at: [outside.vermont.gov/agency/vtrans/external/projects/structures/16J180](https://outside.vermont.gov/agency/vtrans/external/projects/structures/16J180)
- Slate Quarry Park Group – Memorandum of Understanding:
    - Brian Post, the lead landscape design architect specializing in dry stone work, delivered a presentation showing the tentative schematic plan with slate wall design and pavers to be dry set.
    - The construction plans will be completed May 15, 2019 and will go out to bid to build the park.
    - Ownership of the land will be transferred to the Town June 1, 2019.
    - The construction of the park will begin around July 15, 2019.
    - Paul Donaldson: Expressed concern with the completion of the design as the May 15<sup>th</sup> deadline is approaching.
    - Carol Bunce: Expressed concern with maintenance and liability.
    - Paul Donaldson: The Village will take over most maintenance tasks.
    - The park will be closed in the winter.
    - Tom Coloutti: There should be specific open/close dates.
    - The Town will need to put the park in the budget.
    - The Slate Quarry Park Group will confirm parking with abutting land owner Al Macomber. The sidewalk from the park to his property should be eliminated if an agreement is not put in writing.
    - Brian Post will email the final plan no later than May 10, 2019 for the Select Board meeting May 13, 2019.

**Road Report:** None.

**Town Managers Report:**

Paul Donaldson reported the following:

- Transfer Station permits.
  - We had a successful day selling permits at the transfer station Saturday April 6, 2019 with donated staff time from Carol Bunce, Neisja Crawford, Betsy Wescott and Paul Donaldson.
  - We may add another staffed day to issue permits.
  - Noticed a lot of loitering on the premises.
  - Casella is not going to move containers in and out of the transfer station for Green Up Day, as they have done in previous years.
  
- Tire repair request for reimbursement. The road crew had applied some crushed slate to Morse Hollow Road at the urging of Dick Turner in a particularly muddy area. The crew had advised Mr. Turner that they did not have any gravel in inventory to place over the slate and were concerned that someone would get a flat tire. Mr. Turner did in fact get a flat tire and has requested reimbursement for the same. Tom Coloutti made a motion to deny reimbursement of the tire repair. Carol Bunce seconded the motion. Motion carried.
  
- Comcast Business Service Agreement (Transfer Station), waiver of connection fee, ability to cancel, purpose: to provide Comcast access to 5 households on Hillside Road. Tom Coloutti made a motion to reject the service agreement due to contradictory cancellation language in the contract. Carol Bunce seconded the motion. Motion carried.
  
- Ferncliff Road, easement for waterline under the road.
  - The property owner wants to drill a well on the opposite side of the road and run a water line under the road.
  - Ron Kelley said he has no objections so long as the road is put back together properly and the property owner will be solely responsible for maintenance of the waterline.
  - Jeff King. Disturbing the road is denied. Core drilling under the road will be permitted with a signed hold harmless agreement and proof of insurance while the work is being done.
  
- Senior Center floor.
  - A meeting is being scheduled with VMS and the floor contractor to discuss the imperfection in the kitchen floor.
  - Jeff King: Hold the check (paying for the work in full) until the meeting with the contractors.

**Transact any Other Lawful Business:**

- Letter form Linda Smith
  - Notice of vacancy from Poultney on the Quarry Valley Unified Union School Board.
  - Seth Howard, a Poultney resident with three children enrolled in Poultney schools has applied for the position.

Tom Coloutti made a motion to approve Seth Howard to fill the vacancy from Poultney on the Quarry Valley Unified Union School Board. Carol Bunce seconded the motion. Motion carried.

- Liquor License – Cones Point General Store.

Tom Coloutti made a motion to sign the Liquor License for Cones Point General Store. Carol Bunce seconded the motion. Motion carried.

**Health Officer:** None.

**Rutland Regional Planning Commission:** None.

**Executive Session:** At 9:07 pm Tom Coloutti made a motion to enter into executive session to discuss personnel matters. Carol Bunce seconded the motion. Motion carried. At 9:21PM Tom Coloutti made a motion to leave executive session. Carol Bunce seconded the motion. Motion carried with no action taken.

**Board Orders:**

Carol Bunce made a motion to pay board orders, withholding the VMS check, until the meeting with Paul Donaldson at the Senior Center. Tom Coloutti seconded the motion.

Motion carried.

**Adjournment:**

Carol Bunce made a motion to adjourn the meeting. Tom Coloutti seconded the Motion.

Motion carried.

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s/Neisja Crawford