

Poultney Board of Selectmen  
Meeting  
**Monday, May 13, 2019 – 6:30 pm**  
Poultney Town Hall  
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 4/22/19
- 3) Public Comments and Concerns
- 4) Road Report
  
- 5) Town Manager's Report
  - Quarry Valley Unified Union letter of interest for School Board position
  - Slate Quarry Park
  - Liquor License – Whaleback Vineyard events (2)
  - Solar Project on Walker Road
- 6) Transact Any Other Lawful Business
  
- 7) Executive Session: Personnel Matter discussion; Litigation matter
- 8) Health Officer's Report
- 9) Rutland Regional Planning Commission
- 10) Board Orders
- 11) Adjourn

## Meeting Minutes

### Poultney Board of Selectmen

Monday, May 13, 2019 – 6:30 PM

### Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Carol Bunce, George Miller and Terry Williams. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Road Foreman, Neisja Crawford, Bookkeeper, David Carpenter, Paul Hancock, Barbara Scott, Larry Sullivan, Krista Rupe, Richard Rupe, Shawn Camara, Sadie Brown, Marsha Angerman, CB Hall, and Jonas Rosenthal.

**Adoption of the Agenda:** Carol Bunce made a motion to adopt the agenda. Terry Williams seconded the motion. Motion carried.

**Approval of Minutes:** Carol Bunce made a motion to approve the minutes of 4/22/19. George Miller seconded the motion. Motion carried.

### **Public Comments and Concerns:**

- Jonas Rosenthal attended the Select Board meeting to discuss the Northern Regional Boarders Grant.
  - Due to time restraints, as a result of an abridged meeting, the select board was unable to hear anything not on the agenda.
- CB Hall asked about the status of petitions submitted to the Town Clerk.
  - Paul Donaldson: The Clerk is verifying signatures and has placed a call to the Secretary of State to confirm next steps in the process.
- Slate Quarry Park Group – Memorandum of Understanding:
  - Paul Hancock revealed the final park design.
  - Reviewed the Slate Quarry Park Group's Financial Report from March 1, 2016 to May 13' 2019.
  - To date there is \$20,254.92 in the bank. After final expenses, the Group hopes to transfer the remaining balance to the Town, projected to be between \$4,000 - \$5,000, for park maintenance.
  - Not sure when the federal money will come in (maybe July).
  - There are two changes to the Memorandum of Understanding: The construction of the park will begin in late summer, early fall 2019 with two months to complete.
  - June 15, 2019 the bidding process will be announced and bidders must be certified.

- Ownership of the land at 76 Main Street shall be transferred to the Town of Poultney on or before June 15, 2019.
- Joe Debonis is doing the property transfer pro bono.
- Richard Rupe is the Slate Quarry Park Group's liaison during construction and the Group is asking the Town to appoint a liaison as well.
- Paul Donaldson is not sure that the transfer date and bid dates are feasible.
- The Select Board will not make a motion at this time because the dates may change.
- The park will be closed from November 1<sup>st</sup> to April 1<sup>st</sup>.
- The Slate Quarry Park Group has a signed letter from Al Macomber confirming he is in agreement regarding parking on his property.

### **Road Report:**

Ron Kelley reported the following:

- Repairing washouts.
- Numerous culvert replacements.
  - Met with VT Agency of Natural Resources, Vt Agency of Transportation and FEMA. If damaged culverts are not replaced with recommended size, FEMA will not reimburse damages from future flood events.
- Trying to fill potholes.
- Some grading.
- Received new equipment:
  - The new mower's barrel is bigger and heavier.
  - Hydraulic ditching bucket.
- Met with Devin Neary from RRPC, he's going to help with road detour signs for bridge closure.
- Highland Gray Road is a Grants in Aid project. It will have to be completed by June 30, 2019.
  - Building up the road.
  - Culverts are not part of the grant (maybe FEMA).
- Endless Brook and Finel Hollow need a lot of stabilization work.
  - Going to hold off putting work out to bid. FEMA may not reimburse labor. FEMA estimated \$177,000 in damages for material only.
- Ron Kelley request approval for over-time.
  - Select Board has consensus approving over-time.

### **Town Managers Report:**

Paul Donaldson reported the following:

- Quarry Valley Unified Union letter of interest for School Board position from Kristen Whitman.

- Kristen Whitman, a Poultney resident with two children enrolled in Poultney schools has applied for a school board position.

Terry Williams made a motion to recommend the appointment of Kristen Whitman to fill the position for Poultney on the Quarry Valley Unified Union School Board. Carol Bunce seconded the motion. Motion carried.

- Liquor License – Whaleback Vineyard events (2).
  - May 16, 2019 Green Mountain College Seniors
  - May 25, 2019 Wedding
  - Carol Bunce: What is the capacity?
  - Paul Donaldson: Capacity not known. Regarding insurance, the clerk, Betsy Wescott, collects the insurance certificate when the applications are submitted.

Terry Williams made a motion to sign the Liquor Licenses for both Whaleback Vineyard events. George Miller seconded the motion. Motion carried.

- Solar Project on 145 Walker Road
  - The Town Manager, received from Encore Renewable Energy, 45 days advance notice of a petition for a proposed 500kw net metered solar array, to be placed at the northern end of the gravel pit.

**Transact any Other Lawful Business:** None.

**Health Officer:** None.

**Rutland Regional Planning Commission:** None.

**Executive Session:** George Miller made a motion to go into Executive Session at 7:08PM to discuss Personnel Matters and a Litigation matter. Carol Bunce seconded the motion. Motion carried with all in favor. Terry Williams made a motion to leave Executive Session at 7:29PM. Carol Bunce seconded the motion. Motion carried with all in favor. Carol Bunce made a motion to pay Ronald Kelley 102 overtime hours at the rate of \$22.15 per hour, for the pre-tax amount of \$2,259.30. George Miller seconded the motion. Motion carried with all in favor.

**Board Orders:**

Terry Williams made a motion to pay board orders. George Miller seconded the motion. Motion carried.

**Adjournment:**

George Miller made a motion to adjourn the meeting. Carol Bunce seconded the Motion. Motion carried.

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s/Neisja Crawford