

Poultney Board of Selectmen
Meeting
Monday, May 28, 2019 – 6:30 pm
Poultney Town Hall
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 5/13/19
- 3) Public Comments and Concerns
 - Bylaw Amendment petitions (2) filed pursuant to 24 VSA 4442(d) (Change in Zoning Village Industrial)
- 4) Road Report

- 5) Town Manager's Report
 - Recreation Economy For Rural Communities, grant opportunity
 - Local Emergency Management Plan
- 6) Transact Any Other Lawful Business
- 7) Executive Session: Personnel Matter discussion
- 8) Health Officer's Report

- 9) Rutland Regional Planning Commission

- 10) Board Orders

- 11) Adjourn

Meeting Minutes

Poultney Board of Selectmen

Monday, May 28, 2019 – 6:30 PM

Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Carol Bunce, Tom Coloutti, George Miller and Terry Williams. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Road Foreman, Neisja Crawford, Bookkeeper, David Carpenter, Neal Vreeland and CB Hall.

Adoption of the Agenda: Terry Williams made a motion to adopt the agenda. Tom Coloutti seconded the motion. Motion carried.

Approval of Minutes: Carol Bunce made a motion to approve the minutes of 5/13/19. George Miller seconded the motion. Motion carried.

Public Comments and Concerns:

- Bylaw Amendment petitions (2) filed pursuant to 24 VSA 4442(d) (Change in Zoning Village Industrial).
 - Paul Donaldson: Pursuant to Title 17 § 2643, the Select Board has 60 days to warn the special meeting. The Town Clerk, Betsy Wescott, received the petitions May 10, 2019. We need to warn by Tuesday July 9, 2019. Pursuant to Title 17 § 2641, the special meeting should not be warned less than 30 days and no more than 40 days. The Town attorney, Gary Kupferer, thinks we should have the meeting within the 60 days.

Tom Coloutti made a motion to warn the Special Meeting and warn an informational meeting for the regular, July 8, 2019, select board meeting to be held at the high school library. Carol Bunce seconded the motion. Motion carried.

- The Town Clerk agreed with above mentioned dates.
- Carol Bunce, the Assistant Clerk, was instructed to ask the Select Board if they would rather use a tabulation machine or hand count the votes.
- Hand counts are performed by those individuals sworn in on a civil board.

Tom Coloutti made a motion to have the Special Meeting votes hand counted (for cost savings). Terry Williams seconded the motion. Carol Bunce abstained. Motion carried.

- Noble Farm letter.
 - Paul Donaldson received a letter regarding flooding on Granville Street at the Nobel Farm, requesting that the river be restored to its previous course. Mr. Donaldson found the river study that was completed in the 1970's and has talked with Jon Kaplin and Mark Fitzgerald with VT Parks and Recreation.
 - Tom Coloutti: to Paul Donaldson and Ron Kelley, ask FEMA, if damaged culverts are replaced with FEMA funds, will those repairs put land owners in a flood zone?

Road Report:

Ron Kelley reported the following:

- Finding more damage from the April storm, i.e., Saltis Road culvert failed and road collapsed and Morse Hollow Rd culvert with deteriorating headwall. Will meet with Eric House of VTrans to document so FEMA doesn't question the legitimacy of the damage. Waiting to receive the disaster declaration from the Agency of Natural Resources (they put together the plans and permit). Then work can be put out to bid. Haven't heard anything concrete from FEMA, but it looks like we will receive funding.
- Carol Bunce: We should have an informational meeting regarding the Route 140 detour.
- Jeff King: Add the detour to the July 8th informational meeting.
- Terry Williams: Put the detour information on the website.
- Lost a bearing on the roller (the part has been ordered).
- Filling potholes
- Grading
- Found a brush guard for the grader, cost is \$1,500. Considering fabricating one ourselves, maybe can find at lower cost. Not sure when we'll purchase or install.
- Jeff King: Put the grader on the side of the bridge closure with the most dirt roads.
- There's a shortage of mag chloride (due to a mine accident). The company is pushing calcium chloride (a few cents less) and will give us the machine to use.

Town Managers Report:

Paul Donaldson reported the following:

- Recreation Economy for Rural Communities, grant opportunity.

- Paul Donaldson provided the Select Board with the Recreation Economy for Rural Communities 2019 Application. The grant allows for Strategic Planning focused on Recreation Economy for Poultney. This was the project Jonas Rosenthal wanted to discuss at the last abbreviated meeting. Mr. Donaldson discussed with Rutland Regional Planning Commission and Jonas. It fits in with other grants the Town has applied for. The deadline is May 31, 2019. The application is brief with no downside to applying. The RRPC will review the application. Eight communities will be awarded the grant, to be announced in June.

Tom Coloutti made a motion to have Paul Donaldson move forward with the grant application. Carol Bunce seconded the motion. Motion carried.

- Local Emergency Management Plan.
 - This is a plan the Town files annually. Terry Williams is helping put the plan together. The plan is aimed at vulnerable populations, i.e., schools, the elderly and special needs facilities. Mr. Williams attended a meeting for emergency coordinators and talked with Castleton and Fair Haven officials. The group is creating a map board that includes Washington County. The map board will have an overlay that marks designated areas (and will mark culverts).

Tom Coloutti made a motion to adopt the Emergency Management Plan. George Miller seconded the motion. Motion carried.

- Aaron Kerber met with Slate Valley Trails (SVT), they went through trails, access points and received keys for locked gates. They are discussing rescue plans.
- Terry Williams: I will discuss a special annex for the Emergency Management Plan.
- Mountain Biking Conference.
 - SVT asked Paul Donaldson to participate in a Mountain Biking Conference held in Arkansas June 10th – 13th. They are paying for the trip.
- June Select Board Meetings.
 - June Select Board meetings have been moved to June 3, 2019 and June 17, 2019. Paul Donaldson will post around Town. Jeff King will not be able to attend the June 3rd meeting.

Transact any Other Lawful Business:

- Employee Handbook
 - Paul Donaldson discussed the Employee Handbook with VLCT. They have a template and will review any Town changes at a discounted rate. Paul Donaldson will send handbook updates to the board for review.
- Town / Village Merger

- Jeff King: Let's start the process of exploring a merger between the Town and Village. Contact the Village Trustees and Planning Commission to get a meeting scheduled.
- Ernie DeMatties letter of resignation.
 - Ernie DeMatties submitted his letter of resignation from both the Planning Commission and Development Review Board. Mr. DeMatties will remain on both boards until the positions are filled.
 - Paul Donaldson will advertise for the positions in next week's paper, along with the animal control officer, members for the public Safety Committee and all other Town Vacancies.
- Slate Quarry Park Group
 - Paul Donaldson emailed Jessica Savage letting her know that the dates will not work for the Town and the Al Macomber letter is insufficient.
 - The Town should conduct a title search on its behalf.

Health Officer: None.

Rutland Regional Planning Commission (RRPC):

- Terry Williams met with Brad Long, Community Engagement Manager for Efficiency Vermont. Efficiency Vermont is going out of business. Mr. Long can schedule a walk-through of Town buildings.
- There is a push for solar projects. Changes are coming.
- Terry Williams is on the RRPC and gave an update on Poultney. The next meeting is scheduled for June 18, 2019.

Executive Session: At 7:52 P.M. Terry Williams made a motion to go into Executive Session to discuss Personnel Matters. George Miller seconded the motion. At 8:13 P.M. Terry Williams made a motion to leave Executive Session. George Miller seconded the motion. No action taken.

Board Orders:

George Miller made a motion to pay board orders. Tom Coloutti seconded the motion.

Motion carried.

Adjournment:

George Miller made a motion to adjourn the meeting. Tom Coloutti seconded the Motion.

Motion carried.