

Poultney Board of Selectmen  
Meeting  
**Monday, October 14, 2019 – 6:30 pm**  
Poultney Town Hall  
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 9/23/19
- 3) Public Comments and Concerns
  - Letter from John Swenor re: Poultney Properties LLC noise infraction on Schoolhouse Apartments
  - 216 Main Street (former Stone Valley Market Co-op) for sale by GMC
- 4) Road Report
- 5) Town Manager's Report
  - FEMA damage inventory
  - Poultney Properties LLC – Notice of Zoning Violation
  - East Poultney Gorge bridge – State inspection, and DMV assistance
  - Written Purchasing Policy
- 6) Transact Any Other Lawful Business
- 7) Executive Session
  - Discussion of litigation matters
- 8) Health Officer's Report:
- 9) Rutland Regional Planning Commission
- 10) Board Orders
- 11) Adjourn

## **Meeting Minutes**

### **Poultney Board of Selectmen**

**Monday, October 14, 2019 – 6:30 PM**

### **Poultney Town Hall**

Jeff King called the meeting to order. Selectmen present included: Jeff King, Carol Bunce, George Miller, Kim Rupe and Terry Williams. Others present included Paul A. Donaldson, Town Manager, Linda Michels, Tom Whyte, C.B. Hall, Richard Rockwell, Bob Williams, Jim Levins, Esq., Aaron Kerber, Neal Vreeland.

**Adoption of the Agenda:** Terry Williams made a motion to adopt the agenda. Carol Bunce seconded the motion. Motion carried.

**Approval of Minutes:** Terry Williams made a motion to approve the minutes of 9/23/19 with spelling corrections to be made. George Miller seconded the motion. Motion carried.

### **Public Comments and Concerns:**

- Donaldson had circulated copies of letter received from John Swenor in connection with the hemp drying machines located on the former VEMAS property. Tom Whyte, the hemp farmer appeared to discuss the same matter. Discussion followed. Mr. Whyte stated the machines would remain on for about another week, and thereafter his product will be bailed. Donaldson stated that he has drafted a Notice of Violation and is waiting to hear back from town attorney on his review of same. Donaldson stated he had visited with Mr. Whyte and suggested that he make an attempt to capture some of the sound/block the sound from bothering the tenants at the Schoolhouse Apartments, but Mr. Whyte has taken no remedial action as of yet. Discussion followed.
- Donaldson stated that he had received information that Green Mountain College is seeking Requests for Proposal regarding purchasing 216 Main Street (the former Stone Valley Market Co-op). Discussion followed.
- C.B. Hall appeared in his role as member of the Downtown Task Force. He has drafted a letter to address to local pharmacies in an attempt to attract a pharmacy to locate in town. He requests that the Town support the effort with a letter of support. He also discussed other initiatives such as Welcome Wagon to new businesses. Mr. Hall has also asked about the zoning for GMC, and whether the farm could be sold by itself. Donaldson stated that there is some flexibility in the zoning bylaws for the campus properties. Discussion followed.

### **Road Report:**

Ron Kelley was absent. Donaldson reported that the crew is preparing trucks for winter, have been putting up sand. Terry Williams asked whether the sand or gravel was washed prior to being accepted. Donaldson was not sure but will inquire of Ron Kelley.

Carol Bunce asked whether the highway crew received transfer station rates when they covered for absent employees, or whether they received the highway rates. Donaldson stated they are paid their regular rates.

**Town Managers Report:**

Paul Donaldson reported the following:

- Donaldson and Ron Kelley continue to meet with FEMA on Damage inventory. FEMA will be doing site inspections soon.
- Further discussion re: Poultney Properties, LLC and noise complaints.
- Donaldson requested that DMV do enforcement at East Poultney Bridge, and they spent a day in Poultney.
- Donaldson had circulated a draft of a written Procurement/Purchasing Policy. Discussion of the same as to limits. Terry Williams made a motion to adopt a written policy with a spending limit of \$1,000.00 without board approval, and bid process of jobs/expenses exceeding \$15,000.00 and permit Jeff King to sign the same. Carol Bunce seconded the motion. Motion carried with all in favor.

**Transact any Other Lawful Business:**

- Aaron Kerber circulated his Captain's Report for the Fire Department. Mr. Kerber discussed the recent FEMA grant award for air packs, and requested permission to send the packs out for bids along with an unfunded compressor to fill the packs. Discussion followed. Currently the department relies on filling the packs with machine of Rutland County which is a 20 year old compressor. This machine will not fill the most current packs, and without a new compressor, the department will be unable to purchase the newest version of the packs. Discussion followed. Mr. Kerber will get pricing for all and report back to the board.

**Health Officer:** None.

**Rutland Regional Planning Commission:** None.

**Executive Session:** At 6:33 P.M. Terry Williams made a motion to enter into Executive Session to discuss litigation matters. Carol Bunce seconded the motion. Motion carried with all in favor. Joining the board in this session was Neal Vreeland, as Town Attorney, Bob Williams, Jim Levins, Esq., and Linda Michels. At 6:42 P.M. Terry Williams made a motion to leave Executive Session. Carol Bunce seconded the motion. Motion carried with all in favor. Terry Williams made a motion to request a stay in the Environmental Court case regarding the appeal of Bob

Williams as to a Notice of Violation issued by the town as against him pending the outcome of the civil case currently pending as between Bon Williams and Mr. and Mrs. Michels. George Miller seconded the motion. Motion passed with all in favor.

**Board Orders:**

Carol Bunce made a motion to pay board orders. Kim Rupe seconded the motion.

Motion carried.

**Adjournment:**

George Miller made a motion to adjourn the meeting. Terry Williams seconded the Motion.

Motion carried.

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s/Paul A. Donaldson