

Poultney Board of Selectmen
Meeting
Monday, October 28, 2019 – 6:30 pm
Poultney Town Hall
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 10/14/19
- 3) Public Comments and Concerns
- 4) Road Report
 - Ames Hollow skidder bridge
 - Ames Hollow downgrading to trail
- 5) Town Manager's Report
 - FEMA damage inventory/FEMA site visits
 - Liquor License – Stone Valley Arts
 - Poultney Properties LLC – Notice of Zoning Violation
 - East Poultney Gorge bridge – downgrading weight limit
- 6) Transact Any Other Lawful Business
- 7) Executive Session
- 8) Health Officer's Report:
- 9) Rutland Regional Planning Commission
 - Poultney Local Hazard Mitigation update
 - Planning Assistance – updating the Town Plan
- 10) Board Orders
- 11) Adjourn

Meeting Minutes

Poultney Board of Selectmen

Monday, October 28, 2019 – 6:30 PM

Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Carol Bunce, George Miller and Terry Williams. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Road Foreman, Neisja Crawford, Bookkeeper and Neal Vreeland.

Adoption of the Agenda: George Miller made a motion to adopt the agenda. Carol Bunce seconded the motion. Motion carried.

Approval of Minutes: Terry Williams made a motion to approve the minutes of 10/14/19. George Miller seconded the motion. Motion carried.

Public Comments and Concerns: None

Road Report:

Ron Kelley reported the following:

- Paving was completed today from Morse Hollow Road to the town line.
- Smoothed out culvert Hampshire Hollow Rd and Route 140.
- Cleaned out culverts on Endless Brook and Dayton Hill roads.
- Stone lined ditch on Dayton Hill Rd.
- Received \$4,400 municipal grant from RPC for Debris Blower.
- Finished FEMA work on River Street except for grading.
- Sand shed is full and received first load of salt.
- One truck is set up with sander.
- Ames Hollow Skidder Bridge:
Bridge was delivered. Town has permit to start work. Highway crew is going to remove the old bridge 10/29/19. The new skidder bridge is 20 feet long, cost \$2,300 and is made of hemlock logs. Chris Seamans is going to help with excavation and placement, using waste concrete blocks for abutments four feet above stream level. The bridge was purchased from Gagnon Lumber and assembled by Stafford Technical Center. It is recommended that the Town give \$100 donation to the center.
- Ames Hollow downgrading to trail:
In 1983 the State reclassified the bridge from class III downgrading it to class IV with no further action. Brian Sanderson, with VTrans, confirmed the road is legally class III, functionally class IV. Neal Vreeland has started the process again which requires

scheduling a site visit with select board and taking evidence, set a hearing, send notice to all property owners (including Castleton and Ira).

Terry Williams made a motion to downgrade Ames Hollow Road to a trail. George Miller seconded the motion. Motion carried.

- Terry Williams requested school bus signs for Ruby and High Roads to slow speeding quarry workers. Ron Kelly has signs in stock and will install them. Paul Donaldson talked with the Deputy Sheriff. He is scheduled to be in Poultney at 8 o'clock am. If the Town wants him here earlier, the request must be made to the Sheriff's office by a town official. Constable Kerber arrived at 6:55 am to patrol the road.

Town Managers Report:

Paul Donaldson reported the following:

- FEMA damage inventory / FEMA site visits
 - Paul Donaldson and Ron Kelley have another site visit scheduled with FEMA representative, Jeff Small, Wednesday Oct. 29, 2019.
 - FEMA will not pay for the large culvert installation on York Street Ext. They will only pay for the putting the road back to its original condition where the shoulder around the culvert washed out.
- Liquor License – Stone Valley Arts
 - Paul Donaldson presented a Liquor License application for a one-time event at Stone Valley Arts on Nov. 2, 2019 from 6-9 o'clock pm.

Carol Bunce made a motion to approve that application. Terry Williams seconded the motion. Motion carried.

- Poultney Properties LLC – Notice of Zoning Violation
 - Paul Donaldson sent, certified mail, notice of violations to Len Knappmiller and hemp farmer, Tom Whyte for noise from the drying fans. As of last Wednesday, they are finished drying and no longer using the fans. Whyte is still using the facility for storage. Mr. Whyte, the hemp farmer, submitted a permit application to the state, but did not send in the fee.
- East Poultney Gorge bridge – downgrading weight limit
 - The Town can downgrade the bridge to 8 tons, which is the limit recommended by the state in a written report, or go even further, posting no trucks except pickups.
 - Ron Kelley posted more signs limit 18,000 pounds. Ron will have to get new signs to drop it to 8 ton.

Terry Williams made a motion to go with the State's weight limit recommendation of 8 Tons. George Miller seconded the motion. Motion carried.

- October 26, 2019 was the tax sale redemption deadline. All properties were redeemed, except the two purchased by the Town, Hier on Lewis Rd and the triangle piece on York Street Ext and Poultney. Ave.
- Delinquent taxes totaled \$296,782.00 on Oct. 1, 2019. Select Board directed Paul Donaldson to start the next tax sale.
- Select Board scheduled to meet Monday Nov. 4, 2019 to begin work on the budget.
- Carol Bunce asked status of personnel handbook. Paul Donaldson will put draft together for next regularly scheduled meeting, Nov. 11, 2019.

Transact any Other Lawful Business: None.

Health Officer: None.

Rutland Regional Planning Commission:

- Poultney Local Hazard Mitigation update
 - Meeting Oct. 29, 2019 at 10 o'clock am.
- Planning Assistance –updating the Town Plan

Executive Session: None.

Board Orders:

George Miller made a motion to pay board orders. Terry Williams seconded the motion.

Motion carried.

Adjournment:

George Miller made a motion to adjourn the meeting. Terry Williams seconded the Motion.

Motion carried.

s/Paul A. Donaldson