

Poultney Board of Selectmen
Special Budget Meeting
Tuesday, February 16, 2021 – 4:00 pm
Poultney Town Hall & Virtual

Note: To join this meeting via Zoom, use this link:

<https://us02web.zoom.us/j/86959487003?pwd=ZmQ5c3QydUFzS0F1T0VCczdJczFVUT09>

Meeting ID: 869 5948 7003

Passcode: 292633

or

Dial by your location: 1-929-205-6099

Agenda

- 1) Adoption of the Agenda

- 2) Transfer Station Operator/Highway Crew Job Description

- 3) Adjourn

Special Budget Meeting Minutes

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Jeff King called the meeting to order. Selectmen present included: Jeff King, Terry Williams, George Miller (via Zoom), Carol Bunce, and Sheryl Porrier. Others present included Paul A. Donaldson, Town Manager, and Ron Kelley, Highway Foreman (via Zoom).

Adoption of the Agenda: Carol Bunce made a motion to adopt the agenda. Sheryl Porrier seconded the motion. Motion carried.

Transfer Station Operator and Part-time Highway crew discussions: Paul Donaldson had circulated a published highway job description, and a draft transfer station description, as well as a full description compiled by Terry Williams. Discussions followed. Paul Donaldson to “marry the two” to create a cohesive job description and circulate the same to the board.

Adjournment: Carol Bunce made a motion to adjourn the meeting. Sheryl Porrier seconded the Motion. Motion carried.

s/Paul A. Donaldson