

Poultney Selectboard
Meeting In-Person and via Zoom

Monday, September 11, 2023 – 6:30 pm
Poultney Town Hall

Join Zoom Meeting

<https://us02web.zoom.us/j/83935723883?pwd=QnEvcVVrSkN2OUpCMIFEM0lPTzBjdz09>

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Agenda

- 1) Call Meeting To Order
- 2) Pledge of Allegiance
- 3) Adoption of the Agenda
- 4) Approval of Minutes: 08-28-23 and 09-05-23 Special Executive Session Meeting
- 5) Road Report
- 6) Town Manager's Report
 - Poultney Rescue Squad discussion
 - Tax Sale Warrant
 - Report on road reclassifications
 - Town To Trails joint meeting with Village Trustees
 - D&H Rail Trail Council Meeting (9-13-2023)
 - Public Meeting schedule for the Community Development Block Grant (Senior Center)
 - Dedication of the pavilion at Young At Heart for Jonas Rosenthal (9-23-2023)
- 7) Transact Any Other Lawful Selectboard Business
- 8) Rutland Regional Planning Commission
- 9) Public Comments (limit of 15 minutes)
- 10) Board Orders
- 11) Executive Session: Personnel Matters (Selectboard Candidates) and 2 Contract matters
- 12) Adjourn

**Meeting Minutes
Poultney Selectboard**

**Monday, September 11, 2023 – 6:30 PM
Poultney Town Hall**

Jeff King called the meeting to order and led those present in reciting the Pledge of Allegiance. Selectmen present included: Jeff King, Sheryl Porrier, Alan-Glen Burnell and Mark Teetor. Others present included Paul A. Donaldson, Joel Roberts, Highway Foreman, Dickie Ferguson, Margaret Mug, Mary Jo Teetor, Jonathan Andrews, Valerie Broughton, Carol Stierle, Mary Sue Reed, Alex Hilliard, Jane Williams, Dale Crayon, Alice Crayon, Michelle McCarron, Mic Stark, Sarah Pelkey, Kathy Stephenson, Debbie Hoisington, Mike McLean, and Richard Rupe. Attending via Zoom members included Nic Stark, Dan Norwood, Patricia Davenport, Ben Thirkield, and KM155.

Adoption of the Agenda: Paul Donaldson stated he wanted to add “Discussion with Mary Jo Teetor, Assessor” to the Agenda. Mark Teetor made a motion to adopt the modified Agenda. Sheryl Porrier seconded the motion. Motion passed with all in favor.

Approval of Minutes: Sheryl Porrier made a motion to approve the minutes of 08-28-23 and 09-05-23. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

Road Report: Joel Roberts reported the following:

- The crew is working on MRGP work on Watkins Hill Road.
- The winter sand is almost all put up – they need about 2 more days. They have been hauling as has a private hauling company.
- We are still waiting on the new truck. The company is having trouble finding a front axle for the truck, which does not require a CDL.

Town Managers Report:

-Paul Donaldson presented the Tax Warrant for the board to sign so we can proceed with tax sales. Alan-Glen Burnell made a motion to sign the Warrant. Sheryl Porrier seconded it. Motion passed with all in favor.

-Paul Donaldson stated he has drafted the Road Reclassification notices and needs to mail the same. The board set a date to hear the matters on 10-16-2023, at 4PM. Mr. and Mrs. Crayon asked about Ridgeview South Lane. Paul Donaldson stated the board plans to take no action with that road, and if it did the residents would receive certified letters as to the same.

-Paul Donaldson stated the consultants from Town To Trails want to present a report to the Selectboard and the Village Trustees. Paul Donaldson will suggest Village Board attend the 9-25-23 Selectboard meeting where the presentation will happen.

-Paul Donaldson advised the board that there is a D&H Rail Trail Council Meeting. Nic Stark addressed the board as a planner on the RRPC, which will be conducted at the meeting.

-Paul Donaldson advised the board there is a dedication to Jonas Rosenthal of the pavilion at the Young At Heart Senior Center on 9-23-2023 at 4PM. He stated he still needs to have an official SB meeting to finish that Community Development Block Grant.

Kathy Stephenson, Debbie Hoisington and Mike McLean presented to the board a report on the Poultney Rescue Squad. They have had three interviews in the past month. They are currently doing 12 hour shifts/during the week and 24 hour shifts on the weekends. The increased wages are meant to attract new hires and retain current employees.

Transact any Other Lawful Selectboard Business:

-Mary Jo Teetor, Assessor has asked the Selectboard to appeal the recent BCA decision regarding the appeal of Poultney Properties LLC's recent reassessment. She stated there were a number of issues with the BCA decision, minutes of the meeting, site visit, and other items. Jeff King advised the board would take it under consideration.

Health Officer: None.

Rutland Regional Planning Commission: Sarah Pelkey stated there is no update. The RRPC will meet on the 19th, and the TAC on the 28th of this month.

Public Comments on matters (limit of 10 minutes total)

-Mary Sue Reed requested revision to the minutes of the meeting of August 28, 2023 to refer to her reference to the discontinuation of Lennox Road pursuant to the minutes of 11-12-2018. She also asked about updates to the website. Sarah Pelkey stated we received a quote from EcoPixel and there is some talk of merging the Planning Commission website with the Town website.

Jane Williams asked about the drainage in front of her house. Paul Donaldson stated he has asked Miller Construction to do the work but they need to finish the State contract first.

Executive Session: At 7:20PM, Alan-Glen Burnell made the following motion: "Pursuant to 1 VSA Section 313(a)(1), I make a motion that this board finds that premature general public knowledge would clearly place this board or a person involved at a substantial disadvantage if certain matters related to contracts were discussed. Sheryl Porrier seconded the motion. Motion passed with all in favor. Alan-Glen Burnell further made the following motion: "Pursuant to 1 VSA Section 313(a)(1)(A), I make a motion to enter into Executive Session to discuss contract matters." Sheryl Porrier seconded the motion. Motion passed with all in favor. At 7:22PM, Alan-Glen Burnell also made a motion to enter into Executive Session for Personnel Matters to meet with candidates for the Selectboard vacancy. Mark Teetor seconded the motion. Motion passed with all in favor. The board first entered Executive Session to discuss candidates for the vacant Selectboard position, meeting each one separately. Paul Donaldson advised the public

that the candidates who submitted letters of interest included, in no particular order, the following: Patricia Davenport, Jonathan Andrews, Valeri Broughton, Richard Rupe, Alex Hilliard and Michelle McCarron.

At 9:25PM Mark Teetor made a motion to leave Executive Session. Alan-Glen Burnell seconded the motion. Motion passed with all in favor.

Alan-Glen Burnell made a motion to appoint Valerie Broughton to the vacant Selectboard position for the term ending in March, 2024. Sheryl Porrier seconded the motion. Motion passed with all in favor.

Mark Teetor made a motion to have Jeff King execute a Rent Guaranty, and to use ARPA funds for the same, for a five year period, in connection with a Lease Agreement between Heritage Family Federal Credit Union, Lessee, and JMD LLC, Lessor for the installation and maintenance of an Interactive Teller Machine at 177 Main Street. Sheryl Porrier seconded the motion. Motion passed with all in favor.

Board Orders: Sheryl Porrier made a motion to pay board orders. Mark Teetor seconded the motion. Motion carried.

Adjournment: Sheryl Porrier made a motion to adjourn the meeting. Alan-Glen Burnell seconded the motion. Motion carried.

s/Paul A. Donaldson